



**The Parish Councillors of BRANTHAM FINANCE COMMITTEE are summoned to attend a meeting on
Wednesday 28 February 2024, 7pm at Brantham Village Hall.**

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

AGENDA

All papers for the meeting can be found [here](#)

FC 02.24.01	APOLOGIES FOR ABSENCE a) Committee to receive apologies b) Committee to consent to apologies received	CLERK
FC 02.24.02	MINUTES a) To consider and approve the minutes of the previous Finance Committee meeting on 24 January 2024	CHAIR
FC 02.24.03	ACTIONS a) To review progress of highlighted actions from previous month	CLERK
FC 02.24.04	BANK RECONCILIATION a) To confirm completion of a bank reconciliation b) To discuss any issues arising from the reconciliation	CHAIR
FC 02.24.05	CONTRIBUTIONS a) To consider any requests received from local groups in line with the BPC Contributions policy and to agree an appropriate donation from Brantham Parish Council – none received b) To note contributions/grants expenditure committed to date (PAPER 1)	CHAIR
FC 02.24.06	PAYSLIPS a) To agree the salary payments as per payslips received from SALC <ul style="list-style-type: none"> Sarah Keys Phil Wainwright b) To authorise Responsible Finance Officer to make the payments via online banking	CHAIR
FC 02.24.07	COMMUNITY INFRASTRUCTURE LEVY a) To receive an update on the monies held under the CIL Reserve and monies expended to date on projects b) To consider/agree allocation of funds to potential projects going forward	CHAIR
FC 02.24.08	REQUESTS FOR PROJECTS FROM BPC COMMITTEES/SUB-COMMITTEES a) To consider/approve any requests for projects and funding necessary from BPC Committees, Sub-Committees and Groups – none received. b) To consider/agree next steps as necessary	CHAIR
FC 02.24.09	SKATE PARK PROJECT a) To receive an update from Cllr Edevane on next steps for Skate Park project b) To consider/agree next steps as appropriate	EA
FC 02.24.10	HIRE AGREEMENT a) To receive an update from Cllr Bridgeman on next steps for LPF Hire Agreement	MB

	b) To consider/agree next steps as appropriate	
FC 02.24.11	SPEED INDICATOR DEVICE a) To receive an update from Cllr Cherry on the status of the current Speed Indicator Devices b) To consider/agree next steps and any expenditure as necessary	LC
FC 02.24.12	ANY OTHER BUSINESS	ALL
FC 02.24.13	DATE OF NEXT MEETING Wednesday 27 March 2024, 7pm at Brantham Village Hall	CHAIR

Signed:



Sarah Keys

Clerk to the Council