



BRANTHAM
Parish Council

Brantham Parish Council
34 Sycamore Way
Brantham
CO11 1TL
07807 799480

clerk@branthamparishcouncil.co.uk
www.brantham.onesuffolk.net

The Parish Councillors of BRANTHAM PARISH COUNCIL are summoned to attend the Parish Council Meeting on Wednesday 03 January 2024 commencing at 7pm at Brantham Village Hall.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

All associated papers for the meeting can be found [here](#).

AGENDA

PC 01.24.01	OPENING INCLUDING STATEMENT	CHAIR
PC 01.24.02	APOLOGIES FOR ABSENCE a) Council to receive apologies for absence b) Council to consent to accept apologies received	CLERK
PC 01.24.03	DECLARATIONS OF INTERESTS: a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct b) To receive notification of gifts of hospitality exceeding £50 c) To receive requests for dispensations	ALL
PC 01.24.04	MINUTES OF PREVIOUS MEETINGS a) To consider and approve the minutes of the previous Parish Council meeting held on 06 December 2023 b) Council to note Draft and Approved minutes of the Finance Committee are available to view online	CHAIR
PC 01.24.05	REPORTS FOR INFORMATION – to receive written reports for information only: a) County Councillor Simon Harley b) District Councillors - Alastair McCraw	CHAIR
PC 01.24.06	PUBLIC FORUM a) To receive questions and matters of concern from members of the public in attendance on the agenda submitted b) To receive comments or questions relating to Brantham in particular c) To receive questions and comments submitted in writing/email for future consideration by the Council	CHAIR
PC 01.24.07	CLERK'S REPORT a) To review actions from the previous meeting b) To receive the reports of items actioned under delegated powers c) To receive items of correspondence for noting only d) To receive an update on applications for Litter Picker Post and agree arrangements for sifting and interview.	CLERK
PC 01.24.08	STATUTORY BUSINESS	CHAIR

	<p>a) To note the letter received from Babergh District Council re: Annual price increase for litter and dog bin emptying services.</p> <p>b) To note the 2024 Police and Parish Liaison meeting dates - 20th March 2024 - Hadleigh Town Hall, 19th June 2024 - Pinewood Village Hall, 18th September 2024 - Claydon Village Hall and 18th December 2024 - Stutton Village Hall</p>	
PC 01.24.09	<p>FINANCE REPORT</p> <p>a) To note and approve the balance of accounts as at 31 December 2023:</p> <ul style="list-style-type: none"> - Current account: £5000.00 - Deposit Account: £162,234.40 - Salaries Account: £1320.09 <p>b) To approve the accounts awaiting payment including those coming forth (<i>Paper 1</i>)</p> <p>c) To note the accounts paid since the last meeting (<i>Paper 2</i>)</p> <p>d) To note receipts allocated since the last meeting (<i>Paper 3</i>)</p> <p>e) To receive an update on the monies held under the CIL Reserve and monies expended to date or coming forth as a bid against the CIL reserve (<i>Paper –BPC CIL 2023-24</i>)</p> <p>f) To consider and finalised the Budget for the financial year 2023– 2024 as discussed at the meeting of 6th December 2023 by full Council (<i>Paper 4</i>)</p> <p>g) To consider and approve the Precept to be set for the financial year 2024-25. (<i>Paper 5</i>)</p> <p>h) To consider/approve the request from Brantham Scout and Guide Group for financial support with the cost of asbestos removal at the Scout Hut in Brantham (<i>Paper 6</i>)</p> <p>i) To review/approve the Budget-Actual Statement to 31 December 2024 (<i>Paper 7</i>)</p> <p>j) To review/approve the Bank Reconciliation to 31 December 2024 (<i>Paper 8</i>)</p>	RFO/EO
PC 01.24.10	<p>PLANNING MATTERS</p> <p>https://www.babergh.gov.uk/planning/</p> <p>a) To consider and approve response to the following planning matters relating to Brantham:</p> <p>DC/23/05789</p> <p>20 Gravel Pit Lane Brantham Manningtree Suffolk CO11 1NX</p> <p>Erection of outbuilding and single storey rear extension with glazed roof lantern (following demolition of garage)</p> <p>b) To note the following planning decisions relating to Brantham:</p> <p>None.</p>	TR
PC 01.24.11	<p>REPORTS FROM COUNCILLORS – <i>PAPER TO FOLLOW</i></p> <p>a) To receive points to note from committees, sub-committees & working groups</p> <p>b) To consider/approve any proposals or next steps as appropriate</p>	MB
PC 01.24.12	<p>DATE OF NEXT MEETING</p> <p>Wednesday 07 February 2024, 7pm at Brantham Village Hall</p>	CHAIR

Signed:



Sarah Keys Clerk to the Council