Brantham Parish Council Meeting

MINUTES

07 March 2013

PRESENT: Mr M Amoss MA)
Mr I Duncan (ID)
Mrs L Dunnett (LD)
Mrs J Heywood (JH)
Mr P Kettle (PK)
Mr A McCraw (AM)
Mr T Nobbs (TN)
Mr T Ward (TW)

CHAIR: Mr P Revell (PR)

IN ATTENDANCE: PC S Cooper
Mrs S Keys (Clerk)
Mrs P Smith (RFO)
Mr D Wood (County Councillor)
7 Members of the public

03.13.01 APOLOGIES:
Mr N Gray (NG)
Mr R Keeble (RK)

03.13.02 DECLARATION OF INTEREST:
None

03.13.03 PARISH COUNCIL MEETING MINUTES (06 February 2013):
The minutes from the Parish Council meeting on 06 February 2013 were approved and signed as a true record.

03.13.04 PARISH COUNCIL EXTRAORDINARY MEETING MINUTES (19 February 2013):
The minutes from the Extraordinary Parish Council meeting on 19 February 2013 were approved and signed as a true record.

03.13.05 ACTION POINTS FROM PARISH COUNCIL MEETING:

MINUTE NO.	**ACTION**	**Ongoing/Dismissed**
Public Session	*Write to PC Philpot thanking her for her hard work and support* Carry over	Ongoing
02.13.08	*Add Risk Assessment document to agenda of Finance Committee*	Dismissed

Initial…….Date……..

	Completed	
02.13.08	*Add Risk Assessment document to agenda of Parish Council meeting* Due to full agenda add to agenda of April meeting	Ongoing
02.13.08	*Write to SMBYE fundraising group to inform them of Council's decision about funding support* Completed informally. Formal letter to be sent	Ongoing
02.13.15	*Contact Suffolk Wildlife Trust to request a nest box* Completed	Dismissed
02.13.15	*Renew subscription for Navigus Planning* Completed	Dismissed
02.13.15	*Submit nomination form for Royal Garden Party* Completed	Dismissed
02.13.16	*Draft response to SM* Completed	Dismissed
02.13.16	*Forward email from TN to SM* Completed	Dismissed

The Parish Council meeting was suspended for a public session at 7.35pm.

The public session included:

- A report from the Police which gave an overview of recent crimes in Brantham. (Fourteen crimes in February including; a common assault, criminal damage to street signs and theft from motor vehicles)
  ACTION: Clerk to request reports from Station Clerk in time for each meeting.
- A report from the District Councillor Trot Ward
- A report from the County Councillor Dave Wood (A copy of his report was circulated to Councillors prior to the meeting). An update was provided on:
  - A proposed Solar farm in Tattingstone
  - Extension of 30mph speed limit to beyond the entrance to Brantham Place – this has been turned down by the portfolio holder.
  - Redevelopment of road in New Village to prevent future accidents. DW stated he may have some money to support this and recommended this was discussed at the next Parish Council meeting.

  ACTION: Clerk to add this item to the agenda of the next meeting
- Questions were taken from the public. The following issues were discussed:
  - Bench in Merriam Close play area – will this be replaced?

  ACTION: Clerk to raise this with RK

- Member of Scout and Guide Group raised concerns about their tenancy of the Scout and Guide hut when the possible development on the Industrial site commences.
- Owner of the kebab van outlined the actions he had undertaken to try to improve the area around the van. He requested that he is allowed to continue to operate from the bridge.

The meeting re-adjourned at 7.53pm.

03.13.06 FINANCE REPORT:
The Clerk reported the following balances as at 22 February 2013:

Treasurer 1 Account - £1000.00
Treasurer 2 Account - £68,981.35

03.13.07 FINANCE COMMITTEE REPORT:

LD gave an overview of the last Finance Committee meeting held on 25 February 2013:

- Pine Cottage – still awaiting payment of costs incurred by legal action. The next step would be to proceed with bailiffs. The clerk has contacted SALC for advice on this issue and FC are currently awaiting a response. The next invoice is now due and has been sent to Mr Brackley.
- Finance Regulations and Standing Orders – these are due to be reviewed by FC at the next meeting.
- FC will be reviewing the monthly costs incurred by work undertaken by Colin Orman to ensure value for money.
- Bottle bank payment has now been received and BPC will receive future payments every six months.
- The Risk Register was reviewed by FC. The only outstanding item was to undertake an inspection of BPC's assets. It was agreed that it would be most suitable for the Services Committee to undertake this work.
  ACTION: Clerk to email NG about this.

03.13.08 REPORT FROM PLANNING COMMITTEE MEETING:
ID reported that at the last Planning Meeting one plan had been received for The Solar, Brantham Court. The Planning Committee had recommended approval for this.

03.13.09 REPORT FROM BML REPRESENTATIVE:
TN stated that the last meeting had been a routine meeting with reports from each of the sports sections.

03.13.10 RECREATION COMMITTEE REPORT:
PK stated that once the weather has turned work will begin on the re-surfacing of the Lower Playground. Nothing further to report.

03.13.11 PUBLIC TRANSPORT OFFICER'S REPORT:
Nothing to report.

ID and TW reminded those present that the next SNT meeting will take place on 13 March 2013 in Kensington Suite at Brantham Leisure Centre. All attendees would be welcome.

03.13.12 CORRESPONDENCE TO NOTE/ACTION
The Clerk drew attention to the table that had been circulated prior to the meeting with details of correspondence to note or action. Copies of this correspondence were brought to the meeting.

The Clerk highlighted the email from Daniel Whymark reminding PCs about the support that BDC could offer to those holding an annual litter pick. Clerk queried whether BPC would like to have one this year. AM proposed that a litter pick should be held on 11 May 2013 (work would include the tidy up of the bridge at Cattawade). This was seconded by TW and unanimously agreed by the Council.
ACTION: Clerk to promote the litter pick to village residents via Brantham Bugle and posters etc.

All other correspondence on the list was included on the agenda for discussion.

03.13.13 MISCELLANEOUS CORRESPONDENCE:
All correspondence relating to agenda items had been sent to Parish Councillors prior the meeting. All other correspondence was circulated at the meeting. The following items were also highlighted:

Item 16 – AM highlighted the information about the Cheaper Energy together initiative.
ACTION: Clerk to include information on this scheme in the next Brantham Bugle update.

03.13.14 DEVELOPMENT AT INDUSTRIAL SITE
Correspondence on this issue had been circulated to Councillors prior to the meeting. This included the letter from BPC to Rich Cooke voicing concerns about how it appeared that BPC had once again been excluded from the consultation process, a response from Michael Smith and an email from Annette Feeney.

PR stated that the Clerk had had a telephone conversation with Annette Feeney who referred the Clerk to Paul Bryant. Clerk had a telephone conversation with Paul Bryant, and then Rich Cooke, in which they stated that consultation on the proposed development, and the modifications to the original proposals, had been sent to the Parish Clerk in October 2011 and then in July 2012. No response from BPC had been received and therefore it would not be possible for BPC to present its views at the meeting to be held with the Inspector on 11 March 2013.

PR stated that to his knowledge these emails had not been received by BPC.

PR read the response document received by BDC from East Bergholt Parish Council which made claims about Brantham which were not true. PR pointed out that it was extremely unfortunate that a response to these claims would not be able to be made.

The meeting was suspended to allow Councillor Dave Wood to speak.

PR concluded that although Councillors would not be able to speak at the meeting, a number of Councillors intended to attend in order to keep the Council and village residents informed of the developments.

03.13.15 KEBAB VAN

An email from Steven Merry had been circulated to Councillors prior to the meeting which indicated that SCC had asked the owners of the Kebab Van to leave the area. SM's email stated that this remained a low priority issue for him, but that if any safety concerns arose in the future then he would welcome this information from BPC.

TN stated that the issue of the kebab van is an ongoing one which needs to be addressed. A number of complaints about the van have been received, and the rubbish generated by the van can be seen all over the village. The van is parked next to a listed and picturesque bridge in an area that the Parish Council would like to improve. The van is no longer taken away each night, and seems to be a permanent feature.

TN stated that there are two options available to the Parish Council:

- Ask Suffolk County Council to proceed with action to remove the van
- The van is removed at the end of each evening and the area is tidied up by the owner of the van.

The meeting was suspended at 8.30pm to allow a member of the public to speak. The meeting re-adjourned at 8.38pm.

ACTION: TW to arrange a meeting between SCC, himself, TN and the owner of the van to identify a way forward.

03.13.16 UPDATE ON VILLAGE YOUTH CLUB

TW updated that the Youth Club would be starting again on 16 March 2013, however, funding for the project was still an issue.

PR stated that two requests for funding support had been submitted to DW for the re-surfacing of the play area, and the Youth Club. DW has indicated that he can only support one. AM proposed that funding for the Village Youth Club is requested from DW. This was seconded by TN and unanimously agreed by the Council.

03.13.17 PUDDLE IN RECTORY LANE

Emails on this subject from Rev Stephne Van Der Toorn and Martin Williams (SCC) had been circulated to Councillors prior to the meeting.

PR stated that in correspondence to date it was unclear whose responsibility it was to provide drainage in this section of the road. Following discussion it was recommended that Anglian Water were contacted about this issue as main users of the road.

ACTION: Clerk to contact Anglian Water about this issue.

03.13.18 COMMUNITY ACHIEVEMENT AWARDS EVENING

PR gave an overview of the evening which had been very enjoyable, and he congratulated the award winners again. PR read the citations that had been read out for the award winners from Brantham on the evening:

<u>Category 2: Graham Mower</u>

Over the last 20 years Graham has worked tirelessly to improve the lives of those around him and the community in which he lives. Graham has set up a youth football team in Brantham taking on all the responsibilities for this project, from menial tasks through to its strategic direction. As a result of his work Brantham now have a flourishing youth section with at least one team per age group from under 7's to under 18's.

Graham has had a lengthy involvement with the local Scout and Guide groups. He Is the Group Scout Leader, overseeing all the Scouts, Cubs, Beavers and Leaders and in addition to this he is also currently the Group Guide Leader for the Girls section.

Graham is a committed member of the community who enjoys getting involved in anything that will benefit local people. He has been involved in a variety of local charity days and events and supports a wide range of causes.

Two years ago, Graham and his wife Fiona set up the local Good Neighbour Scheme in partnership with Suffolk ACRE, Babergh District Council and the Parish Council. Together they currently manage 40 volunteers who help people all over Brantham with lifts to the doctors, hospital, shopping, household repairs, gardening and befriending. The scheme has become a lifeline for many people in the village and Graham takes on all of the above because of his selfless commitment and dedication to his neighbours and the community. Graham does all of this alongside having a full time job.

Category 3: Ronnie Dawson and Yvonne Amoss

Ronnie Dawson and Yvonne Amoss have provided charitable work for the last 9 years. Ronnie and Yvonne were inspired to do this after Ronnie's daughter lost her long battle to Bone Cancer at 19. During the final year of her life Carla had received support from St Elizabeth Hospice and Ronnie was keen to thank the hospice for taking such good care of her daughter and making the final months of her life comfortable. Ronnie and Yvonne decided to hold a garage sale to sell unwanted items, the proceeds of which were donated to a tribute fund in Carla's name for the St Elizabeth Hospice.

At the first garage sale, 18 homes opened their garages and raised £500. Due to the success, Ronnie and Yvonne decided to hold a garage sale annually in Brantham. They have dedicated their time to this project and it has gone from strength to strength, with people coming from all over the Babergh district to enjoy the garage sale and participate in the party atmosphere.

Ronnie and Yvonne have been running this event over the last 9 years, raising a massive £20,329 to date. The ladies decided that 50% of the money raised would go to Carla's tribute fund, and 50% would be donated to a local cause.

Together, Ronnie and Yvonne oversee the project and the garage sale has become a village institution, a day when the community can come together to raise money for charity. Get to know one another better – and grab a bargain!

03.13.19 VILLAGE WEBSITE

The Clerk requested some feedback on the village website that she is currently working on. JH highlighted some spelling errors on the front page of the website. No other amendments were recommended.

03.13.20 OVER 60s LETTER

A letter from Jean Lace of the Over 60s club had been received. A copy of this letter was circulated to Councillors prior to the meeting.

Following discussion it was agreed that BPC would like to offer financial support to the group. ID proposed that BPC made a donation of £200 to the Over 60s club. This was seconded by MA and unanimously agreed by the Council.

03.13.21 FEEDBACK FROM SALC MEETING

AM provided an update following his attendance at the most recent SALC meeting, the main item of discussion had been Neighbourhood plans. AM indicated that there was usually a high cost involved in drawing up one of these plans and his opinion this made it prohibitive for BPC.

03.13.22 VILLAGE OF THE YEAR COMPETITION

TW declared an interest in this agenda item as a member of the judging panel at BDC. He did not contribute to the discussion and abstained from the vote.

An email from Jo Beever at BDC, indicating that Brantham was eligible to enter the Village of the Year competition, had been circulated to Councillors prior to the meeting.

Following discussion, LD proposed that Brantham entered the competition. This was seconded by AM and unanimously agreed by the Council (TW abstained).
ACTION: Clerk to submit entry to the competition

03.13.23 ACCOUNTS TO BE PAID

Who	Amount	Chq no.
Parish Clerk – Salary	£579.76	SO
Parish Clerk – Office	£10.00	SO
Responsible Finance Officer	£107.03	SO
Phil Wainwright – Litter Picker	£129.26	SO
Sue Butcher – Litter Picker	£129.26	SO
B.M.L Maintenance Payment	£332.00	002319
Colin Orman	£150.00	002320
Babergh District Council (Litter and Dog bin emptying)	£1187.70	002321
Builders Equipment (Grit bin near Brooklands School)	£132.00	002322
Insurance Renewal (Village Hall and BLC)	£4052.86	002323
Navigus Planning	£50.00	002324

SO = paid by Standing Order

03.13.24 DATE OF NEXT MEETING

The Annual Parish Meeting and the next Parish Council meeting will take place on 11 April 2013 at Brantham Village Hall at 7.30pm.

03.13.25 IN CAMERA AGENDA ITEM

The "in camera" minutes from the Parish Council meeting on 06 February 2013 were approved and signed as a true record.

The meeting closed to the public at 9.08pm

SIGNED……DATED……

ACTIONS

MINUTE NO.	ACTION	WHO?
Public Session	Write to PC Philpot thanking her for her hard work and support	Clerk
02.13.08	Add Risk Assessment document to agenda of Parish Council meeting	Clerk
02.13.08	Write to SMBYE fundraising group to inform them of Council's decision about funding support	Clerk
Public Session	Request Police stats in time for Parish Council meetings	Clerk
Public Session	Add Redevelopment of road in New Village to agenda of next meeting	Clerk
Public Session	Ask RK to install a bench in Merriam Close play area	Clerk
03.13.07	Email NG to arrange for Services Committee to undertake a review of village assets	Clerk
03.13.12	Promote litter pick to village residents	Clerk
03.13.13	Include Cheaper Energy together initiative in Brantham Bugle update	Clerk
03.13.15	Arrange a meeting between SCC, TW and Kebab van owner	TW
03.13.17	Contact Anglian Water about standing water in Rectory Lane	Clerk
03.13.22	Submit entry for Village of the Year competition	Clerk

Initial…….Date……..