



MINUTES

BRANTHAM PARISH COUNCIL MEETING

Wednesday 03 April 2019, 7.30pm held at Brantham Village Hall

PRESENT: Cllrs M Aherne, J Heywood, A McCraw, J Pearce, C Phillips, J Richardson, P Seward, J Van Der Toorn

CHAIRPERSON: Cllr L Dunnett

IN ATTENDANCE: County Councillor D Wood, S Keys (Clerk), 6 members of the public.

PC 04.19.01 OPENING

The Chair declared the meeting open at 7.30 pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. A full transcript is available from the Clerk.

The Chair reminded the public that a Council meeting is not a public meeting, it is a meeting conducted in public. Members of the public, the press, and District, Borough or County Councilors are invited to attend our meetings and contribute during the public forum. Comments from the public during the remainder of the meeting should be by invitation from the Chair only.

PC 04.19.02 APOLOGIES

Cllrs L Laws and J Richardson

PC 04.19.03 DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS

- a) There were no local non-pecuniary interests declared for the Agenda under discussion.
There were no gifts of hospitality exceeding £25 declared.
- b) There were no requests for dispensations for the Agenda under discussion

PC 04.19.04 PARISH COUNCIL MEETING MINUTES

The Council considered the minutes of the Parish Council meeting held on 06 March 2019. The Council aif that these were a true and accurate record of the meeting.

PC 04.19.05 ACTION POINTS FROM THE PREVIOUS PARISH COUNCIL MEETING

MINUTE NO.	ACTION	Ongoing/ Dismissed
PC 11.18.12	Investigate the costs of moving a War Memorial <i>In the absence of Cllr Richardson Cllr Phillips agreed to pursue this information</i>	Ongoing
PC 01.19.08 (4)	Discuss possible projects for the Village Hall with Babergh District Council as possible for CIL funding. <i>Completed</i> Following discussion Cllr Philips agreed to write a promotional piece about the Village Hall for submission to the Bugle. <i>Completed</i>	Dismissed



PC 01.19.09	Highlight issue of dog fouling to the Bugle, requesting highlighting the issue on the front page of the Bugle <i>Completed</i>	Dismissed
PC 01.19.09	Visit local land owner and highlight concerns from a resident about noise from moto cross bikes on the field <i>Removed from actions as this did not appear to be an issue any longer</i>	Dismissed
PC 03.19.06	Publish key dates for work on Industrial Site in the Bugle <i>Completed</i>	Dismissed
PC 03.19.07	make arrangements for representation at Finance Committee meeting from BLC <i>Completed. BLC had been unable to attend the meeting but had provided written information</i>	Dismissed
PC 03.19.09	Contact Suffolk County Council Highways to highlight the bus route problem and respond to the resident accordingly <i>Completed</i>	Dismissed
PC 03.19.09	Forward copies of environmental surveys to clerk for forwarding to resident interested <i>Completed</i>	Dismissed
PC 03.19.09	Respond to local resident about surveys on field by Slough Road <i>Completed</i>	Dismissed
PC 03.19.09	Respond to driver about concerns about SID <i>Completed</i>	Dismissed
PC 03.19.09	Request volunteers for clean-up behind kebab van on FB <i>Completed</i>	Dismissed

PC 04.19.06 PUBLIC SESSION

A written report had been submitted from Cllr. Wood (available as Appendix B). Cllr Wood updated the Council on the following issues:

- Suffolk County Council's response to the Sizewell C development.

A written report had been submitted from District Cllr McCraw (Available as Appendix C). Cllr McCraw updated the Council on the following issues:

- The review of the CIL process
- The review of the Joint Community Strategy
- The Homes/Homelessness Strategy

The following questions/comments were received from the public:

- Roger Dann from the Scout and Guide Group confirmed that the Group would be happy to accommodate the War Memorial should it be moved
- A local resident raised concerns about local youths playing in water near to the flooded field alongside the A137

ACTION: Following discussion it was agreed that a letter should be written to the Environment Agency highlighting this issue.



- The Minister from the local Methodist Church gave a small talk about the work of the Methodist Church and queried how they could become involved with the local community. It was agreed that Councillors would forward ideas to the Clerk for forwarding to the Minister.

PC 04.19.07 FINANCE REPORT

- a) To note the balance of accounts - The Clerk reported the following balances as at 31 March 2019:
 - Current Account - £5000.00
 - Deposit Account - £113,493.90
 - Salaries Account - £374.98
- b) The Council noted Appendix A; the accounts awaiting payment, the accounts paid since the last meeting and the receipts allocated since the last meeting. The Council approved Appendix A.

PC 04.19.08 REPORTS FROM COMMITTEES AND REPRESENTATIVES

1. Finance Committee

- a) To update on any actions since the last meeting – none
- b) To consider/agree proposal from Finance Committee that funding for the fence at the LPF should be agreed (as per the letter circulated) – The Council considered the proposals outlined in the letter circulated by the Clerk. Following discussion Cllr McCraw proposed that the project should be progressed as per these arrangements, this was seconded by Cllr Aherne. 6 Councillors voted in favour of the proposal, 0 Councillors voted against. 2 Councillors abstained from the vote. The motion was therefore carried.
ACTION: Clerk to write to Brantham Leisure Centre outlining the proposals going forward.
- c) To consider/agree that Phase 2 of the lighting upgrade should be undertaken as per the documentation circulated from SCC. Following discussion Cllr Pearce proposed that the lighting upgrade should be agreed as per the recommendation from the Finance Committee, this was seconded by Cllr McCraw and aif.
- d) To note the increase in the Litter picker Salaries to £8.51 effective from 01 April 2019. The Council noted the increase in Salary which had been agreed by the Finance Committee at their meeting.
- e) To consider/agree any other proposals presented by the Finance Committee – none.

2. Recreation Sub-Committee

- a) To update on any general actions since the last meeting – nothing to report
- b) To consider/approve any actions or expenditure required – nothing to report

3. Planning Committee

- a) To note recommendations made by the Committee – Cllr Saward confirmed that the Planning Committee had met on 27 February 2019. Recommendations from the Committee can be found in the minutes of the meeting on the village website at www.brantham.onesuffolk.net.
- b) To note the planning decisions received – all decision notices received are available in the minutes of the meeting. Cllr Phillips suggested that the Council should write to Greater Anglia asking them to clarify whether their plans for the Industrial Site are still active. Following discussion this was agreed. **ACTION:** Clerk to write to Greater Anglia

4. Village Hall Management Committee



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- a) To update on actions since the last meeting – The Committee has held a meeting and discussed possible options for projects for CIL funding. A list has been drawn up. The Committee has run another quiz night and raised £565 for the Hall. The forthcoming films at the Hall are; Lady Bird, The Children Act and Bohemian Rhapsody.
 5. Footpaths Sub Committee
 - a) To consider/agree any proposals presented by the Footpaths Sub-Committee – nothing to report
 6. Legal Sub Committee
 - a) To consider/agree any proposals received from the Legal Sub Committee – nothing to report
 7. BLC Representative - nothing to report.
 8. Babergh Parish and Town Council Alliance Representative
 - a) To receive a report on recent activities of the Alliance – nothing to report
 9. SALC Representative – The Chair confirmed that she would attend the next meeting in Hadleigh.
 10. SNT Representative – nothing to report as a representative had not been available for the meeting.

PC 04.19.09 CORRESPONDENCE TO NOTE/ACTION

The Clerk reviewed the correspondence that had been received in December 2018 (copies had been circulated to Councillors prior to the meeting), Councillors noted the following:

1. An email from Jacqui Richmond at Babergh District Council confirming receipt of the Council's precept request.
2. An email from a local resident about the width of the pavement outside of the Poppy Field development which has now been widened.
3. An email from a local resident with concerns about cars parked on Brooklands Road and access for the bus service. Following discussion it was agreed that these comments should be forwarded on to the Highways Department at Suffolk County Council. **ACTION** – Clerk to contact Highways and respond accordingly to the local resident.
4. An email from a local resident about environmental surveys of the Industrial Site. **ACTION** – Cllr McCraw to forward copies of the reports to the Clerk for forwarding to the resident.
5. An email from a local residents about survey work taking place on Slough Road. Cllr McCraw confirmed that although survey works may happen there are no planning applications in place at this time. **ACTION** – Clerk to respond to the resident accordingly.
6. An email from DSmith at BLC requesting permission to spray weed killer on the LPF. **ACTION** – Clerk to query what weed killer will be used, and who will be doing the work.
7. An email from a driver highlighting concerns about the SID registering the wrong speed **ACTION** – Clerk to respond informing the driver that the sign is advisory only, and is not used for prosecutions.
8. An email from the local litter picker highlighting instances of fly tipping behind the kebab van by Cattawade. Cllr McCraw suggested that he would be happy to lead a working party to clear up this area. **ACTION** – Clerk to request volunteers on FB.

PC 04.19.10 MISCELLANEOUS CORRESPONDENCE

All miscellaneous correspondence by email had been forwarded to Councillors during the month.

PC 04.19.11 AWARD OF THE PARISH CUP



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Cllr McCraw proposed that this year the Brantham Parish Cup should be awarded to Liz Dunnett in recognition of her 35 years of dedicated service to Brantham Parish Council and the village as a whole. This was seconded by Cllr Phillips and unanimously agreed by the Council.

PC 04.19.12 DATE OF NEXT MEETING
Tuesday 07 May 2019, 7.30pm at Brantham Village Hall

The meeting closed to the public at 8.46pm

SIGNED.....DATED.....



ACTIONS

MINUTE NO.	ACTION	Who
PC 11.18.12	Investigate the costs of moving a War Memorial	Cllr Phillips
Public Session	Write to the Environment Agency highlighting the issue of children playing in the water near the flooded meadow on the way to Manningtree	Clerk
PC 04.19.08	Write to BLC outlining proposals for repair of the fence as per the letter	Clerk
PC 04.19.08 (3)	Write to Greater Anglia asking them to confirm whether their plans for the Brownfield Site are still a possibility	Clerk



APPENDIX A

PC 03.19.07 FINANCE REPORT

ACCOUNTS AGREED FOR PAYMENT	Chq/Debit Card/SO	NET	VAT	TOTAL	Powers Used
Parish Clerk – Salary	BACS	£965.88		£965.88	LGA 1972, s.112
Parish Clerk – Office	BACS	£20.00		£20.00	LGA 1972, s. 112
Phil Wainwright – Litter Picker	BACS	£183.20		£183.20	Open Spaces Act 1906, ss.9 and 10
Tina Bird – Litter Picker (August 2018)	BACS	£220.19		£220.19	Open Spaces Act 1906, ss.9 and 10
B.M.L Maintenance Payment	SO	£332.00		£332.00	Local Government (miscellaneous Provisions) Act 1976, s.19
Brantham Village Hall (Hall hire Sept – Dec 2018)	003280	£140.00		£140.00	LGA 1972
Office depot (Stationery)	003281	£31.00	£6.20	£37.20	LGA 1972

ACCOUNTS PAID SINCE THE LAST MEETING	Chq/Debit Card/SO	NET	VAT	TOTAL	Powers Used
P. Brackley (Grounds Maintenance Oct, Nov, Dec 2018, Jan 2019)	003279	£1130.00		£1130.00	Open Spaces Act 1906

RECEIPTS RECEIVED SINCE THE LAST MEETING	TOTAL
St Michael’s Church PCC (Donation towards church grounds maintenance)	£300.00
Bank interest	£5.29



APPENDIX B

Parish Report March 2019

Councillor
David Wood

Triangle

Ipswich Road

Tattingstone, Ipswich



2019/20 budget agreed

Suffolk County Council's 2019/20 budget was agreed on Thursday 14 February. This will see an increase in council tax of 3.99%, and savings across the council's directorates totalling £10.1m.

I am concerned by a number of the cuts, in particular:

- The decision to remove all grant funding from Citizens Advice. This will be phased over two years, with a 50% reduction in the 2019/20 budget (£0.184m);
- Reducing the amount spent on Housing Related Support, which supports those at risk of homelessness (£0.45m);
- Reduced funding for sponsored bus services (£0.34m) and cessation of the provision of roadside bus timetables (£0.1m);
- Reduction in highways maintenance, including no road sign cleaning (£0.1m), only maintaining mandatory road markings (£0.075m) and less frequent weed treatments in rural areas (£0.055m);
- Staffing reductions across all directorates, which may result in less efficient services (£2.968m).

CCGs to pick up CAB funding for 2019/20

As mentioned above, the budget includes a cut to the grant funding provided by Suffolk County Council to Citizens Advice. This grant will be cut by 50% in 2019/20 (£184,000) and removed entirely in the 2020/21 budget.

Thankfully, the CCGs have stepped in and agreed to provide Citizens Advice with £184,000 in funding this year, to make up for the 50% funding cut from Suffolk County Council. Although this means Citizens Advice will not lose funding this year, it does not address the longer-term problem of funding in the future. The CCGs have been clear that this funding is only available for 2019/20.



Reduction in 2018/19 predicted overspend

Suffolk County Council's latest budget monitoring report suggests the 2018/19 budget will be overspent by £5.9m. This is a reduction since quarter 2, when they were predicting an overspend of £7.5m.

The £5.9m overspend represents 1.2% of the net budget and is made up of £3.8m on base budget and £2.1m on Dedicated Schools Grant (DSG) spend.

Although it is positive to hear the overspend is reducing, I am concerned by where these savings are being achieved. The majority are due to ongoing staff vacancies at the council, particularly in social work teams. This is clearly not a long-term solution and is a dangerous false economy. Without adequate staff, the county council will struggle to properly and efficiently provide services in Suffolk.

Respublica report into housing costs council £66,000

Last year Suffolk County Council commissioned the thinktank Respublica to undertake a study into housing growth in Suffolk at a cost of £66,000. The final report was published on 21 February. At just 14 pages long, it cost the authority almost £5000 per page and failed to discuss the issues in any great depth.

School Travel – opt-in for funded transport

Following changes to the school travel policy, which will take effect in September 2019, eligible families must now “opt-in” to receive free school transport – you will no longer be automatically signed up.

If your child is eligible for free transport, you will need to apply each year. The application window for this year is 1 March 2019 to 31 May 2019. There is more information available at www.suffolkonboard.com/optin.

New mental health strategies for Suffolk

Since Spring 2018, the Suffolk and Norfolk Clinical Commissioning Groups have been leading work on developing new mental health strategies for Suffolk.

The Strategies seek to describe the future vision for mental health and emotional wellbeing within the context of an integrated physical, mental and social care system and a departure from the way traditional services have been delivered. There is also a strong emphasis on prevention, wellbeing and expanding community/primary care mental health services.

The next phase of work will focus on designing delivery plans for the Strategies, including a programme of work and timetable for implementation. This will include a review of the existing



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structure and form of mental health provision and how this support or impedes the vision for the future.