



**MINUTES**

EXTRAORDINARY MEETING OF BRANTHAM PARISH COUNCIL  
Wednesday 30 June 2022, 7.45pm held at Brantham Leisure Centre

**PRESENT:** Cllrs S McConnell, E Osben, J Heywood, T Rowlinson, P Seward

**CHAIRPERSON:** Cllr A McCraw

**IN ATTENDANCE:** S Keys (Clerk)

**PC 06.22.17 OPENING**

The Chair declared the meeting open at 7.30 pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. A full transcript is available from the Clerk.

The Chair reminded the public that a Council meeting is not a public meeting, it is a meeting conducted in public. Members of the public, the press, and District, Borough or County Councilors are invited to attend our meetings and contribute during the public forum. Comments from the public during the remainder of the meeting should be by invitation from the Chair only.

**PC 06.22.18 APOLOGIES**

Cllrs M Bridgeman, C Couchman and L Cherry.

**PC 06.22.19 DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS**

- a) There were no local non-pecuniary interests declared for the agenda under discussion.  
There were no gifts of hospitality exceeding £25 declared.
- b) There were no requests for dispensations for the agenda under discussion

**PC 06.22.20 STATUTORY BUSINESS REF. AUDIT DOCUMENTATION YEAR END 31.03.22**

- a) To consider and approve the completion of the Annual Governance Statement (Section 1) for the year ending 31<sup>st</sup> March 2021 as per the Annual Governance and Accountability Return (AGAR) – the Council reviewed the documentation circulated by the RFO. Cllr Rowlinson proposed that Section 1 was approved by the Council, this was seconded by Cllr Seward and aif. Section 1 of the AGAR was duly signed by the Chair and the RFO and witnessed by the Council.
- b) To consider and approve the Accounting Statements for the year ending 31 March 2022 as transposed on to the AGAR (Section 2) – Cllr Seward proposed that the Accounting Statements should be approved, this was seconded by Cllr McConnell and aif. Section 2 of the AGAR was duly signed by the Chair and the RFO and witnessed by the Council.
- c) To note that the RFO has set the period for the Public Rights of the Unaudited Annual Governance and Accountability Return and advertised them along with associated documentation – the Council noted that the RFO had set the period for the Exercise of Public Rights from 01 July 2022 – 11 August 2022.

**PC 06.22.21 DATE OF NEXT MEETING**

Wednesday 04 May 2022, 7.30pm at Brantham Village Hall



**The meeting closed to the public at 8.04pm.**

SIGNED.....DATED.....