



MINUTES

BRANTHAM PARISH COUNCIL MEETING

Wednesday 06 March 2019, 7.30pm held at Brantham Village Hall

PRESENT: Cllrs M Aherne, J Heywood, A McCraw, J Pearce, C Phillips, J Richardson, P Seward

CHAIRPERSON: Cllr L Dunnett

IN ATTENDANCE: County Councillor D Wood, S Keys (Clerk), Andy Plant (SFG), Martin Scambler (SFG), Kevin Sturgeon (Breheny) and 8 members of the public.

PC 03.19.01 OPENING

The Chair declared the meeting open at 7.30 pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. A full transcript is available from the Clerk.

The Chair reminded the public that a Council meeting is not a public meeting, it is a meeting conducted in public. Members of the public, the press, and District, Borough or County Councilors are invited to attend our meetings and contribute during the public forum. Comments from the public during the remainder of the meeting should be by invitation from the Chair only.

PC 03.19.02 APOLOGIES

Cllrs R Candy, L Laws and J Van Der Toorn

PC 03.19.03 DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS

- a) There were no local non-pecuniary interests declared for the Agenda under discussion.
There were no gifts of hospitality exceeding £25 declared.
- b) There were no requests for dispensations for the Agenda under discussion

PC 03.19.04 PARISH COUNCIL MEETING MINUTES

The Council considered the minutes of the Parish Council meeting held on 23 January 2019. The Council aif that these were a true and accurate record of the meeting.

PC 03.19.05 ACTION POINTS FROM THE PREVIOUS PARISH COUNCIL MEETING

MINUTE NO.	ACTION	Ongoing/ Dismissed
PC 11.18.12	Investigate the costs of moving a War Memorial <i>To be completed</i>	Ongoing
PC 01.19.06	Query when the LPF fence will be replaced with BLC <i>Completed</i>	Dismissed
PC 01.19.08	Submit the 2019-2020 precept request form to Babergh District Council <i>Completed</i>	Dismissed
PC 01.19.08	Inform SALC of changes to the Clerk's pay, effective from 01 April 2019.	Dismissed



	<i>Completed</i>	
PC 01.19.08 (4)	Discuss possible projects for the Village Hall with Babergh District Council as possible for CIL funding. To be completed at forthcoming VHMC meeting on 11 March 2019. Following discussion Cllr Philips agreed to write a promotional piece about the Village Hall for submission to the Bugle. <i>To be completed</i>	Ongoing Ongoing
PC 01.19.09	Highlight issue of dog fouling to the Bugle, requesting highlighting the issue on the front page of the Bugle <i>To be completed when copy for Bugle is due</i>	Ongoing
PC 01.19.09	Visit local land owner and highlight concerns from a resident about noise from moto cross bikes on the field <i>To be completed</i>	Ongoing
PC 01.19.12	Ask local groups to submit a report for the Annual Parish Meeting in April <i>Completed</i>	Dismissed

PC 03.19.06 INDUSTRIAL SITE DEVELOPMENT UPDATE

Andy Plant gave the following update:

- S. 278 agreement has now been completed with Essex County Council. All the legal requirements for working on the highway are now in place.
- The Planning Application for a Pump Station has been submitted and a decision is expected within the next 4 weeks.
- The Public Open Space plan has been submitted and feedback has been received from the RSPB.
- The Taylor Wimpey Planning Application for the greenfield site has been submitted and a decision is anticipated by around May 2019.
- Remediation work has now been signed off, some work is still ongoing on the peninsula.

Martin Scambler (National Construction Director, SFG) gave the following update:

- A letter of Intent has been passed to the contractor and formal documents are being drawn up. Breheny have been contracted to do the works and activities to mobilise on site will begin in the near future with an aim that work begins on 20 March 2019 and will last for most of the year year.
- Confirmed that he will now be the point of contact for the Council and any queries should go to him.
- Bungalows at access point on Brooklands Road will be demolished in the near future. A meeting to discuss this with the neighbours is scheduled for 07 March 2019.

Question from member of the public: Will the work to the bungalows be done from the back or from the road? M.Scambler to confirm.

Kevin Sturgeon (Breheny Site Agent) gave the following update:

- Ground works and drainage works will begin in the near future.
- Factory Lane will be closed from 09 March 2019 until 26 September 2019.



- Works on the A137 will begin on 29 April 2019 and will last for 27 weeks.
- Some minor works will be undertaken on Cattawade Street just past the Crown Pub, but this will not require a road closure.

Question from member of the public: What are the plans for the Brownfield site? A.Plant confirmed that there are currently two companies interested in the site.

ACTION: Clerk to publish key dates in the Bugle.

PC 03.19.06 PUBLIC SESSION

A written report had been submitted from Cllr. Wood (available as Appendix B). Cllr Wood updated the Council on the following issues:

- Suffolk County Council budget cuts:
 - 50% of the funding from SCC for CAB has been cut and it is likely that the other 50% will be cut in the future.
 - Housing support grants and highway maintenance budgets have been cut drastically.
 - Weed treatments by SCC will now cease
- AONB Extension – the order for the extension has now been drafted and is currently out for consultation.

District Councillor McCraw updated the Council on the following issues:

- Council tax has increased by 4.8%. 3% of this increase is from Babergh District Council, this includes an amount for borrowing to purchase commercial property to provide income to the Council. The Scrutiny Committee was asked to “stress test” this practice and were satisfied that the budget could be passed.
- The Council has reviewed the Modern Slavery Report
- Cllr McCraw has held a meeting with SFG reps to clarify current activity and communication with the District Councillor going forward.

The following questions were received from the public:

- Why haven't all the overhead cables at the LPF been buried? Cllr McCraw confirmed that there are two different lines in this area. The 33kv cable has been buried, but the 11kv cable across the Scout Hut premises has not because this doesn't impact on the Industrial Site works. If these are to be buried this would have to be funded by somebody.
- How will the forthcoming roadworks on the A137 be affected by the flooded meadow beside the road. Cllr McCraw confirmed that he did not believe that this would be affected and that this land is in the hands of the Environment Agency.

PC 03.19.07 FINANCE REPORT

a) To note the balance of accounts - The Clerk reported the following balances as at 28 February 2019:

- Current Account - £5000.00
- Deposit Account - £115,393.44
- Salaries Account - £364.25



- b) The Council noted Appendix A; the accounts awaiting payment, the accounts paid since the last meeting and the receipts allocated since the last meeting. The Council approved Appendix A.

PC 03.19.08 REPORTS FROM COMMITTEES AND REPRESENTATIVES

1. Finance Committee

- a) To update on any actions since the last meeting –
- The Chair highlighted the Insurance renewal documents for the Village Hall and the Leisure Centre. The chair confirmed that these had been reviewed by the Finance Committee and approved.
 - A quotation to re-paint the village play areas has been received from local decorator Paul Young for £1800.00. Other quotations had been sought but no local contractors had been available. The Finance Committee had agreed that this was a fair quote and that the work should commence as soon as possible.
 - A tree surgeon had been asked to undertake the tree work at Merriam Close Play area, however when asked for a copy of his insurance he had not responded. Paul Brackley has been asked to do the work for the same price as quoted by the other contractor and this will commence soon.
- b) To review and agree proposals for contributions – The Chair informed the Council no funding contributions had been received from local groups. However, the committee had discussed the work to replace the fence at the Lower Playing Field and agreed that this could benefit from a further contribution from the Council. Following discussion Cllr McCraw proposed that the work to replace the fence should be partially funded by the Council, alongside a contribution from the BLC (to be determined through discussion with them). This was seconded by Cllr Richardson. 6 Councillors voted in favour, 2 Councillors voted against. The motion was carried. **ACTION** – Clerk to make arrangements for representation at Finance Committee meeting from BLC.
- c) To review/agree updated Risk Register and Internal controls documents – The Chair highlighted the Updated Risk Register (which now includes a section on GDPR and Use of Contractors) and the Internal Controls document. Cllr Pearce proposed that these documents should be approved by the Council, this was seconded by Cllr Richardson and unanimously agreed by the Council.
- d) To consider/agree any other proposals presented by the Finance Committee – none.

2. Recreation Sub-Committee

- a) To update on any general actions since the last meeting – nothing to report
- b) To consider/approve any actions or expenditure required – nothing to report

3. Planning Committee

- a) To note recommendations made by the Committee – Cllr Saward confirmed that the Planning Committee had met on 27 February 2019. Recommendations from the Committee can be found in the minutes of the meeting on the village website at www.brantham.onesuffolk.net.
- b) To note the planning decisions received – all decision notices received are available in the minutes of the meeting. Since the meeting the following decisions had been received:
- a. Site on the River Stour – granted
 - b. 26 Church Lane - granted

4. Village Hall Management Committee



- a) To update on actions since the last meeting – The Committee is due to meet on Monday 11 March and will discuss future projects for funding going forward. The entrance to the hall has now been painted by local decorator Paul Young. The next film night showing will be on 20 March 2019 showing “Crazy Rich Asians”. The Committee will be hosting a quiz night on Saturday 30 March 2019 to raise funds for the hall.
5. Footpaths Sub Committee
 - a) To consider/agree any proposals presented by the Footpaths Sub-Committee – nothing to report
6. Legal Sub Committee
 - a) To consider/agree any proposals received from the Legal Sub Committee – Cllr McCraw confirmed that a meeting had taken place with UKPN and as a result the proposed position of the pylons and cables will be altered to allow for an extension to the area for the Scout Hut.
7. BLC Representative - nothing to report.
8. Babergh Parish and Town Council Alliance Representative
 - a) To receive a report on recent activities of the Alliance – The Chair directed Councillors to the email received from Cllr Van Der Toorn providing an update on the activities of the Alliance.
9. SALC Representative – The Chair confirmed that she would attend the next meeting in Hadleigh.
10. SNT Representative – nothing to report as a representative had not been available for the meeting.

PC 03.19.09 CORRESPONDENCE TO NOTE/ACTION

The Clerk reviewed the correspondence that had been received in December 2018 (copies had been circulated to Councillors prior to the meeting), Councillors noted the following:

1. An email from Jacqui Richmond at Babergh District Council confirming receipt of the Council’s precept request.
2. An email from a local resident about the width of the pavement outside of the Poppy Field development which has now been widened.
3. An email from a local resident with concerns about cars parked on Brooklands Road and access for the bus service. Following discussion it was agreed that these comments should be forwarded on to the Highways Department at Suffolk County Council. **ACTION** – Clerk to contact Highways and respond accordingly to the local resident.
4. An email from a local resident about environmental surveys of the Industrial Site. **ACTION** – Cllr McCraw to forward copies of the reports to the Clerk for forwarding to the resident.
5. An email from a local residents about survey work taking place on Slough Road. Cllr McCraw confirmed that although survey works may happen there are no planning applications in place at this time. **ACTION** – Clerk to respond to the resident accordingly.
6. An email from DSmith at BLC requesting permission to spray weed killer on the LPF. **ACTION** – Clerk to query what weed killer will be used, and who will be doing the work.
7. An email from a driver highlighting concerns about the SID registering the wrong speed **ACTION** – Clerk to respond informing the driver that the sign is advisory only, and is not used for prosecutions.
8. An email from the local litter picker highlighting instances of fly tipping behind the kebab van by Cattawade. Cllr McCraw suggested that he would be happy to lead a working party to clear up this area. **ACTION** – Clerk to request volunteers on FB.



BRANTHAM
Parish Council

PC 03.19.10 MISCELLANEOUS CORRESPONDENCE

All miscellaneous correspondence by email had been forwarded to Councillors during the month.

PC 03.19.11 AWARD OF THE PARISH CUP

Cllr McCraw proposed that this year the Brantham Parish Cup should be awarded to Liz Dunnett in recognition of her 35 years of dedicated service to Brantham Parish Council and the village as a whole. This was seconded by Cllr Phillips and unanimously agreed by the Council.

PC 03.19.12 DATE OF NEXT MEETING

Wednesday 03 April 2019, 7.30pm at Brantham Village Hall

The meeting closed to the public at 8.46pm

SIGNED.....DATED.....



ACTIONS

MINUTE NO.	ACTION	Who
PC 11.18.12	Investigate the costs of moving a War Memorial	Cllr Richardson
PC 01.19.08 (4)	Discuss possible projects for the Village Hall with Babergh District Council as possible for CIL funding. Following discussion Cllr Phillips agreed to write a promotional piece about the Village Hall for submission to the Bugle.	Clerk Cllr Phillips
PC 01.19.09	Highlight issue of dog fouling to the Bugle, requesting highlighting the issue on the front page of the Bugle	Clerk
PC 01.19.09	Visit local land owner and highlight concerns from a resident about noise from moto cross bikes on the field	Clerk
PC 03.19.06	Publish key dates for work on Industrial Site in the Bugle	Clerk
PC 03.19.07	make arrangements for representation at Finance Committee meeting from BLC	Clerk
PC 03.19.09	Contact Suffolk County Council Highways to highlight the bus route problem and respond to the resident accordingly	Clerk
PC 03.19.09	Forward copies of environmental surveys to clerk for forwarding to resident interested	Cllr McCraw
PC 03.19.09	Respond to local resident about surveys on field by Slough Road	Clerk
PC 03.19.09	Respond to driver about concerns about SID	Clerk
PC 03.19.09	Request volunteers for clean-up behind kebab van on FB	Clerk



APPENDIX A

PC 03.19.07 FINANCE REPORT

ACCOUNTS AGREED FOR PAYMENT	Chq/Debit Card/SO	NET	VAT	TOTAL	Powers Used
Parish Clerk – Salary	BACS	£965.88		£965.88	LGA 1972, s.112
Parish Clerk – Office	BACS	£20.00		£20.00	LGA 1972, s. 112
Phil Wainwright – Litter Picker	BACS	£183.20		£183.20	Open Spaces Act 1906, ss.9 and 10
Tina Bird – Litter Picker (August 2018)	BACS	£220.19		£220.19	Open Spaces Act 1906, ss.9 and 10
B.M.L Maintenance Payment	SO	£332.00		£332.00	Local Government (miscellaneous Provisions) Act 1976, s.19
Brantham Village Hall (Hall hire Sept – Dec 2018)	003280	£140.00		£140.00	LGA 1972
Office depot (Stationery)	003281	£31.00	£6.20	£37.20	LGA 1972

ACCOUNTS PAID SINCE THE LAST MEETING	Chq/Debit Card/SO	NET	VAT	TOTAL	Powers Used
P. Brackley (Grounds Maintenance Oct, Nov, Dec 2018, Jan 2019)	003279	£1130.00		£1130.00	Open Spaces Act 1906

RECEIPTS RECEIVED SINCE THE LAST MEETING	TOTAL
St Michael’s Church PCC (Donation towards church grounds maintenance)	£300.00
Bank interest	£5.29



APPENDIX B

Parish Report March 2019

Councillor
David Wood

Triangle

Ipswich Road

Tattingstone, Ipswich



2019/20 budget agreed

Suffolk County Council's 2019/20 budget was agreed on Thursday 14 February. This will see an increase in council tax of 3.99%, and savings across the council's directorates totalling £10.1m.

I am concerned by a number of the cuts, in particular:

- The decision to remove all grant funding from Citizens Advice. This will be phased over two years, with a 50% reduction in the 2019/20 budget (£0.184m);
- Reducing the amount spent on Housing Related Support, which supports those at risk of homelessness (£0.45m);
- Reduced funding for sponsored bus services (£0.34m) and cessation of the provision of roadside bus timetables (£0.1m);
- Reduction in highways maintenance, including no road sign cleaning (£0.1m), only maintaining mandatory road markings (£0.075m) and less frequent weed treatments in rural areas (£0.055m);
- Staffing reductions across all directorates, which may result in less efficient services (£2.968m).

CCGs to pick up CAB funding for 2019/20

As mentioned above, the budget includes a cut to the grant funding provided by Suffolk County Council to Citizens Advice. This grant will be cut by 50% in 2019/20 (£184,000) and removed entirely in the 2020/21 budget.

Thankfully, the CCGs have stepped in and agreed to provide Citizens Advice with £184,000 in funding this year, to make up for the 50% funding cut from Suffolk County Council. Although this means Citizens Advice will not lose funding this year, it does not address the longer-term problem of funding in the future. The CCGs have been clear that this funding is only available for 2019/20.



Reduction in 2018/19 predicted overspend

Suffolk County Council's latest budget monitoring report suggests the 2018/19 budget will be overspent by £5.9m. This is a reduction since quarter 2, when they were predicting an overspend of £7.5m.

The £5.9m overspend represents 1.2% of the net budget and is made up of £3.8m on base budget and £2.1m on Dedicated Schools Grant (DSG) spend.

Although it is positive to hear the overspend is reducing, I am concerned by where these savings are being achieved. The majority are due to ongoing staff vacancies at the council, particularly in social work teams. This is clearly not a long-term solution and is a dangerous false economy. Without adequate staff, the county council will struggle to properly and efficiently provide services in Suffolk.

Respublica report into housing costs council £66,000

Last year Suffolk County Council commissioned the thinktank Respublica to undertake a study into housing growth in Suffolk at a cost of £66,000. The final report was published on 21 February. At just 14 pages long, it cost the authority almost £5000 per page and failed to discuss the issues in any great depth.

School Travel – opt-in for funded transport

Following changes to the school travel policy, which will take effect in September 2019, eligible families must now “opt-in” to receive free school transport – you will no longer be automatically signed up.

If your child is eligible for free transport, you will need to apply each year. The application window for this year is 1 March 2019 to 31 May 2019. There is more information available at www.suffolkonboard.com/optin.

New mental health strategies for Suffolk

Since Spring 2018, the Suffolk and Norfolk Clinical Commissioning Groups have been leading work on developing new mental health strategies for Suffolk.

The Strategies seek to describe the future vision for mental health and emotional wellbeing within the context of an integrated physical, mental and social care system and a departure from the way traditional services have been delivered. There is also a strong emphasis on prevention, wellbeing and expanding community/primary care mental health services.

The next phase of work will focus on designing delivery plans for the Strategies, including a programme of work and timetable for implementation. This will include a review of the existing



BRANTHAM
Parish Council

structure and form of mental health provision and how this support or impedes the vision for the future.