



MINUTES

BRANTHAM PARISH COUNCIL MEETING

Wednesday 07 November 2018, 7.30pm held at Brantham Village Hall

PRESENT: Cllrs M Aherne, R Candy, J Heywood, L Laws , JPearce, C Phillips, J Richardson , P Saward and J Van Der Toorn

CHAIRPERSON: Cllr L Dunnett

IN ATTENDANCE: County Councillor D Wood, S Keys (Clerk), and 4 members of the public.

PC 11.18.01 OPENING

The Chair declared the meeting open at 7.30 pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. A full transcript is available from the Clerk.

The Chair reminded the public that a Council meeting is not a public meeting, it is a meeting conducted in public. Members of the public, the press, and District, Borough or County Councilors are invited to attend our meetings and contribute during the public forum. Comments from the public during the remainder of the meeting should be by invitation from the Chair only.

PC 11.18.02 APOLOGIES

Cllr A McCraw

PC 11.18.03 DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS

- a) There were no local non-pecuniary interests declared for the Agenda under discussion.
There were no gifts of hospitality exceeding £25 declared.
- b) There were no requests for dispensations for the Agenda under discussion

PC 11.18.04 PARISH COUNCIL MEETING MINUTES

The Council considered the minutes of the Parish Council meeting held on 03 October 2018 and amended the minutes in PC 10.18.02 by removing County Councillor Wood’s name from this section following which the Council aif that these were a true and accurate record of the meeting.

PC 11.18.05 ACTION POINTS FROM THE PREVIOUS PARISH COUNCIL MEETING

MINUTE NO.	ACTION	Ongoing/ Dismissed
FC 10.18.08 (2)	Set up a FB “Skate Park” consultation group <i>Completed</i>	Dismissed
FC 10.18.08 (5)	Arrange for removal of footpath sign on green opposite Braiswick by the Parish Council Grounds Maintenance contractor. <i>A meeting has been arranged to agree some works with the Grounds Maintenance Contractor. This job will form part of</i>	Dismissed



<i>that discussion.</i>

PC 11.18.06 PUBLIC SESSION

A written report had been submitted from Cllr. Wood (available as Appendix B) and he commented on the following:

- SID SIGN – He will request funding for this from his locality budget along with a couple of other requests.

There were no questions from the public.

PC 11.18.07 FINANCE REPORT

- a) To note the balance of accounts - The Clerk reported the following balances as at 31 October 2018:
- Current Account - £5000.00
 - Deposit Account - £123,736.33
 - Salaries Account - £321.33
- b) The Council noted Appendix A; the accounts awaiting payment, the accounts paid since the last meeting and the receipts allocated since the last meeting. Cllr Heywood proposed that these should be approved by the Council; this was seconded Cllr Pearce and aif.

PC 11.18.08 REPORTS FROM COMMITTEES AND REPRESENTATIVES

1. Finance Committee

- a) To update on any actions since the last meeting –
- Work continues on GDPR and this is reviewed at the Finance meetings
 - A cost comparison had been made between SALC and LCPAS and a significant saving had been identified if the Council subscribed to LCPAS, however this company does not offer payroll services and therefore the Clerk will investigate outsourced payroll options and feedback at the next meeting.
 - Budget preparation is in process and the Finance Committee are preparing a budget in line with a 2% increase in the Precept. Projects for future funding are being costed and included in the budget.
- b) To review and agree proposals for contributions – A request for a contribution of £23.38 had been received from the 1st Brantham Cub Pack towards the cost of bulbs for planting in the village. The Finance Committee considered that this request should be supported. A further request had been received from Headway Suffolk and the Committee had agreed that this request did not meet fit the Council’s Contributions Policy.
- c) To consider/agree any other proposals from the Finance Committee – None

2. Recreation Sub-Committee

- a) To update on any general actions since the last meeting – Cllr Phillips informed the Council that the Skatepark FB group has now been set up and is gathering members in order to assess support for the project from the village.
Cllr Phillips confirmed that the submitted bid for the “Most Active Village” competition had been successful and Brantham had won in the “Large Village” category. A commemorative plaque had been received at the awards evening and it was agreed to ask the Leisure Centre if they would like to mount this in the Centre as the hub for many activities in the village.
- b) To consider/approve any actions or expenditure as required – None.



3. Planning Committee
 - a) To note recommendations made by the Committee - Cllr Saward confirmed that the BPC Planning Committee met on 24 October 2018. Recommendations from the Committee can be found in the minutes of the meeting on the village website at www.brantham.onesuffolk.net.
 - b) To note the planning decisions received – see minutes.
4. Village Hall Management Committee
 - a) To update on actions since the last meeting - Cllr Heywood informed the Council that the last film night had been well attended and that the group would be showing “The Guernsey Literary and Potato Peel Society on Wednesday 21 November 2018. Decoration work is now almost complete.
5. Footpaths Sub Committee
 - a) To consider/agree any proposals presented by the Footpaths Sub-Committee – nothing to report
6. Legal Sub Committee
 - a) To consider/agree any proposals received from the Legal Sub Committee – none received.
7. CEP Representative
 - a) To receive an update on progress of the CEP – nothing to report
 - b) To consider/agree next steps as necessary – none highlighted.
8. BLC Representative - Cllr Candy reported that the damaged fence at the Leisure Centre has now been removed and posts are in place for the new fence.
9. Babergh Parish and Town Council Alliance Representative
 - a) To receive a report on recent activities of the Alliance – The next meeting will take place on 04 December 2018.
10. SALC Representative – Cllr Laws reported that she had attended the SALC AGM on 24 September 2018. The meeting had included the election of the Chair and Vice-Chair, discussion about salt bin problems in Suffolk . The next meeting will take place on 26 November 2018.
11. SNT Representative – Cllr Pearce reported that he had attended the SNT meeting in East Bergholt on 10 October 2018. The meeting had discussed the policing structure in the area going forward. The meeting also discussed issues of Anti-Social behaviour in Stoke By Nayland, Hadleigh and Barham and concerns about speeding in Brantham. Roger Dann highlighted some concerns from the Scout and Guide Group about incidents of drug dealing on the Lower Playing Field and from cars on Factory Lane. These have been reported to the police.

PC 11.18.09 CORRESPONDENCE TO NOTE/ACTION

The Clerk reviewed the correspondence that had been received in October 2018 (copies had been circulated to Councillors prior to the meeting), Councillors noted the following:

1. An email from Hadleigh SNT highlighting an incident in Brantham. Included for information.
2. An email from a local resident with concerns about a street light on Cinder path. This has been reported to SCC. Included for information.

PC 11.18.10 MISCELLANEOUS CORRESPONDENCE

All miscellaneous correspondence by email had been forwarded to Councillors during the month.



PC 11.18.11 UPDATED STANDING ORDERS

- a) To review the updated Standing Orders as circulated – Cllr Pearce provided an overview of the updated Standing Orders including the amendments and comments made by the Finance Committee.
- b) To approve adoption of the updated Standing Orders with amendments as highlighted – following discussion Cllr Aherne proposed that the updated Standing Orders were approved and adopted by the Council, this was seconded by Cllr Phillips and aif. **ACTION** – Clerk to circulate the updated Standing Orders.

PC 11.18.12 INDUSTRIAL SITE UPDATE

- a) To review update on recent/forthcoming activity on site – The Clerk reported that she had met with Gavin Reeve from Freedom Group who is project managing the undergrounding of the Overhead cables along Factory Lane and through the Lower Playing Field. He had confirmed that the work would take until mid-December and that there would be minimal disruption to the Lower Playing Field for approximately 5 days. The Clerk confirmed that she had publicised this on Facebook.
- b) To receive an update on the Factory Site War Memorial – Cllr Van Der Toorn reported that Brantham Church had been asked to look after the plaques from the Factory Site War memorial by the local farmer who had been storing them. Cllr Van Der Toorn confirmed that the Church was willing to do this for a short period but another option may need to be investigated should the Memorial not be restored in the near future. Following discussion the following **ACTIONS** for the Clerk were agreed:
 - Ask SFG what their plans for the Memorial are once the site has been regenerated.
 - Send a letter to the Church confirming their agreement to store the plaques for the time being
 - Write to Richard Keeble and thank him for storing the plaques until now
 - Cllr Richardson agreed to look into the possible costs of moving a War Memorial.
- c) To consider any next steps – None

PC 11.18.13 DATE OF NEXT MEETING

Wednesday 05 December 2018, 7.30pm at Brantham Village Hall

The meeting closed to the public at 8.07pm

SIGNED.....DATED.....



ACTIONS

MINUTE NO.	ACTION	Who
PC 11.18.11	Circulate the updated Standing Orders to Councillors	Clerk
PC 11.18.12	Ask SFG what their plans for the Memorial are once the site has been regenerated. Send a letter to the Church confirming their agreement to store the plaques for the time being Write to Richard Keeble and thank him for storing the plaques until now Investigate the costs of moving a War Memorial	Clerk Cllr Richardson



APPENDIX A

PC 11.18.07 FINANCE REPORT

ACCOUNTS AGREED FOR PAYMENT	Chq/Debit Card/SO	NET	VAT	TOTAL	Powers Used
Parish Clerk – Salary	BACS	£985.88		£985.88	LGA 1972, s.112
Parish Clerk – Office	BACS	£20.00		£20.00	LGA 1972, s. 112
Phil Wainwright – Litter Picker (August 2018)	BACS	£183.20		£183.20	Open Spaces Act 1906, ss.9 and 10
Tina Bird – Litter Picker (August 2018)	BACS	£220.19		£220.19	Open Spaces Act 1906, ss.9 and 10
B.M.L Maintenance Payment	SO	£332.00		£332.00	Local Government (miscellaneous Provisions) Act 1976, s.19
B.M.L Maintenance Payment	SO	£332.00		£332.00	Local Government (miscellaneous Provisions) Act 1976, s.19
M.Aherne (Padlock for SID)	003271	£21.00		£21.00	General Power of Competence
Simon Fisher (6 months of mailbox usage)	003272	£159.17		159.17	LGA 1972
SALC (6 months of payroll service up to 30.09.18)	003273	£93.00	£18.60	£111.60	LGA 1972
1 st Brantham Cub Scout Pack (Contribution for purchase of Daffodil bulbs as per FC 10.18.06)	003274	£23.38		£23.38	General Power of Competence
Village Hall Brantham (Contribution towards cost of external decorating)	003275	£1500.00		£1500.00	General Power of Competence

ACCOUNTS PAID SINCE THE LAST MEETING	Chq/Debit Card/SO	NET	VAT	TOTAL	Powers Used
PC World (New dongle for Clerk's computer)	Debit Card	£29.99		£29.99	General Power of Competence
Entire Computers (Virus removal from Clerk's computer)	Debit card	£59.99		£59.99	General Power of Competence
O2 (Clerk's mobile phone)	DD	£18.21	£3.64	£21.85	LGA 1972
East of England Co-op (Postage stamps)	Debit card	£4.02		£4.02	LGA 1972
Community Action Suffolk (One Suffolk website hosting 01.11.18 -	Debit card	£50.00	£10.00	£60.00	LGA 1972



BRANTHAM
Parish Council

31.10.19)					
-----------	--	--	--	--	--

RECEIPTS RECEIVED SINCE THE LAST MEETING	TOTAL
Babergh District Council (CIL Payment October 2018)	£2556.87
Bank Interest	



APPENDIX B

Parish Report November 2018

Councillor
David Wood

Triangle

Ipswich Road

Tattingstone, Ipswich



Highways Improvement and Innovation Board – new approach to pothole repairs, coordinating road closures and working with parish councils

A Highways Improvement and Innovations Board was established in June and has met three times. The Board recently announced that Suffolk Highways will be piloting a new approach to prioritising pothole repairs over the winter, specifically for services coming out of the Ipswich Phoenix House depot. If successful, the new approach will be rolled out to other depots.

The new approach will mean more potholes in a single area will be repaired together, and potholes of 200mm width will also be included.

The pilot aims to tackle more potholes at once, rather than later returning to the same area to repair nearby potholes. It will also aim to reduce the number of temporary repairs, which also have to be returned to at a later date. This should reduce the travelling time of maintenance crews, and result in more potholes being filled.

The Board has also been looking into improving the coordination of road closures, reducing the number of roadworks which overrun, and exploring ways for Suffolk Highways to work closer with town and parish councils. A progress report from the Board is expected at Scrutiny later in the year.

Second Suffolk children’s home judged “inadequate”

A children’s home run by Suffolk County Council has been judged “inadequate” by Ofsted, following an inspection on 3 October 2018. This is the second council-run children’s home to receive an inadequate rating in the past 2 months.

Ofsted expressed particular concern over unsafe behaviour management techniques used by staff in the home, and noted a significant increase in the number of physical interventions.



Council signs up to 100% nuclear energy deal

At the Council meeting on 18 October, members of my political group put forward a motion calling on the Council to recognise the benefits of renewable energy, commission a report into smart grids, and commit to ensuring at least 50% of the Council's energy comes from renewable sources by 2025. Unfortunately, the Conservative administration amended the motion to remove any clear actions or targets.

It was also revealed that the Council have recently signed off on a 100% nuclear energy deal for the next three years, to commence in March 2019. This represents a major step backwards for Suffolk County Council, whose current energy contract includes 18.7% renewables.

No funding to help end period poverty

The Labour Group proposed a motion to Council on 18 October, asking for a commitment of £15,000 in the budget to help tackle "period poverty". Many girls suffer and frequently miss school because they are unable to afford sanitary products. The motion therefore asked the Council to fund free sanitary products in all local authority maintained schools in Suffolk, and to encourage academies to implement similar measures.

Unfortunately, the Conservative administration once again amended the motion, removing all funding commitments. It was claimed that this was because the level of funding in the original motion was too small and unfairly favoured girls at maintained schools. However, a later amendment from my political group, which proposed increasing the funding commitment in the motion to include all schools in Suffolk, was rejected.

New Home Care operating model

At Cabinet on 9 October a new Home Care operating model was agreed. It was acknowledged that the previous model had not been a success and had caused unnecessary stress to both care providers and residents receiving home care. We were assured that "lessons had been learned" from this previous experience, and that greater care had been taken to develop the operating model in partnership with stakeholders.

A call-in of the decision was received and so the model received further scrutiny from the Council's Scrutiny Committee. However, the majority of the Scrutiny Committee voted to proceed with the new model rather than asked Cabinet to reconsider their decision.

Budget consultation and reduction in overspend

Suffolk County Council is currently consulting on the 2019/20 budget and is asking the public to share their ideas for potential savings. The consultation runs until 5pm on Friday 16 November, and can be found at: <https://www.suffolk.gov.uk/council-and-democracy/consultations-petitions-and-elections/consultations/a-tough-call-to-make-budget-20192020/>. We will get our first look at the



2019/20 budget proposals on Thursday 22 November, when they are presented to the Scrutiny Committee.

At the end of Quarter 1 the council was predicting an overspend on the 2018/19 net budget of £8.6m. This prediction has now reduced, at the end of Quarter 2, to a £7.5m overspend. Although an improvement, it is unlikely that the overspend will be reduced completely by the end of the financial year, and the council will still need to make use of reserves to cover the funding gap.

School admissions consultation

Suffolk County Council is consulting on its school admissions policy for 2020/21, available at: <https://www.suffolk.gov.uk/children-families-and-learning/schools/school-places/consultation-on-admissions-to-schools-in-suffolk-for-the-20202021-school-year/>. The consultation is open until 12 November 2018.

No significant changes are proposed for 2020/21. However, the council are also seeking views on potential future changes to the oversubscription criteria, in terms of the removal of catchment area priority. If they decide to progress with this change, there would be another consultation October 2019 and any changes would then apply from 2021/22.