



MINUTES

BRANTHAM PARISH COUNCIL MEETING

Wednesday 03 November 2021, 7.30pm held at Brantham Village Hall

PRESENT: Cllrs M Aherne, M Bridgeman, L Cherry, C Couchman, E Osben, J Heywood, S Markham and P Seward

CHAIRPERSON: Cllr A McCraw

IN ATTENDANCE: S Keys (Clerk), 3 members of the public and Cllr Simon Harley

PC 11.21.01 OPENING

The Chair declared the meeting open at 7.30 pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. A full transcript is available from the Clerk.

The Chair reminded the public that a Council meeting is not a public meeting, it is a meeting conducted in public. Members of the public, the press, and District, Borough or County Councilors are invited to attend our meetings and contribute during the public forum. Comments from the public during the remainder of the meeting should be by invitation from the Chair only.

The Chair welcomed Cllr S McConnell to the meeting and the Parish Council and noted the receipt of her signed Declaration of Acceptance of Office.

PC 11.21.02 APOLOGIES

None.

PC 11.21.03 DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS

- a) There were no local non-pecuniary interests declared for the agenda under discussion. There were no gifts of hospitality exceeding £25 declared.
- b) There were no requests for dispensations for the agenda under discussion

PC 11.21.04 PARISH COUNCIL MEETING MINUTES

- a) To consider and approve the minutes of the previous Parish Council meeting on 06 October 2021 - Cllr Bridgeman proposed that the minutes were approved, this was seconded by Cllr Heywood. 3 Councillors abstained from the vote. The motion was carried and the Council noted the signing of the minutes by the Chair.

PC 11.21.05 ACTION POINTS FROM THE PREVIOUS PARISH COUNCIL MEETING

MINUTE NO.	ACTION	Ongoing/ Dismissed
PC 09.21.09	Purchase benches for Lower Playing Field <i>Completed</i>	Dismissed
PC 10.21.07	Contact SMcConnell and ask her to sign her Declaration of Acceptance of Office. <i>Completed</i>	Dismissed
PC 10.21.09	Order replacement play equipment for LPF	Dismissed



	<i>Completed</i>	
PC 10.21.09	Forward emails sent to BDC by the Clerk re: the play inspection reports to Cllr McCraw and Cllr McCraw to follow up with Christine McSloy <i>Completed</i>	Dismissed

PC 11.21.06 PUBLIC SESSION

A written report had been submitted from Cllr. Harley (available as Appendix B). Cllr Harley gave an overview on the following issues:

- Rising COVID cases in Suffolk particularly in schools
- Recent Council meeting
- Bus Back Better scheme
- Changing position of SCC to the Sizewell C proposals

Cllr McCraw gave a verbal report which included discussion on the following issues:

- COVID – area has now been designated as an Enhanced Response Area
- Council memberships
- £1.5m of CIL payments made in the last month
- 28 affordable homes due to be completed in the coming weeks – this should include the homes at Gravel Pit Lane.
- Tree for Life scheme continues for new parents
- New iPAD lending scheme

There were no questions/comments received from members of the public.

PC 11.21.07 FINANCE REPORT

- a) To note and approve the balance of accounts as at 31 October 2021 - The Clerk reported the following balances:
- Current account: £5000.00
 - Deposit Account: £140,105.26
 - Salaries Account: £81.91

Cllr Heywood proposed that the balance of accounts were approved, this was seconded by Cllr Osben and aif.

- b) The Council noted Appendix A circulated by the Clerk which detailed the accounts awaiting payment, the accounts paid since the last meeting and the receipts allocated since the last meeting. Cllr Markham proposed that Appendix A was approved by the Council, this was seconded by Cllr Cherry and aif.

PC 11.21.08 REPORTS FROM COMMITTEES AND REPRESENTATIVES

1. Finance Committee

- a) To update on any actions since the last meeting – Cllr Aherne confirmed that a meeting had been held on 22 October 2021. The Committee had noted that a bank reconciliation had been completed with no issues identified. The Committee approved the salaries for payment, reviewed the Parish Council Asset Register which will be re-considered at the next meeting and reviewed the first draft of the budget for 2022-23
- b) To consider/agree proposals for contributions from the Finance Committee – none received.
- c) To consider/agree any other proposals presented by the Finance Committee – non received.

2. Recreation Sub-Committee

- a) To update on any general actions since the last meeting – Cllr Heywood informed the Council that the new equipment for the Lower Playing Field had been ordered from Wicksteed and it was anticipated that this would



be ready for installation in February 2022. Cllr Heywood informed the Council that Muntjacs are currently digging the ground on the Lower Playing Field and this will need to be monitored to prevent larger-scale damage to the area.

b) To consider/approve any other actions or expenditure as required – None.

3. Planning Committee

a) To note recommendations made by the Committee – Cllr Bridgeman reviewed the meeting held in October 2021. For details of recommendations from the Committee please see the minutes of that meeting: www.brantham.onesuffolk.net. Cllr McCraw review the proposal for the allocation of funds towards affordable homes from SFG to be made now instead of at the end of the project.

b) To note the planning decisions received – See the minutes of the meeting.

4. Village Hall Management Committee

a) To update on actions since the last meeting – Cllr Heywood informed the Council that the VHMC appointed Stacey Duffett as the new Village Hall Manager. A further quote of £2500 for removal of the asbestos at the hall has been received. This will be formally considered when a written quote is received. The next meeting of the Committee will take place on 29 November 2021.

b) To consider/agree any actions/expenditure necessary – None

c) To receive an update from the VH working Group – Nothing to report.

d) To consider/agree any proposals made by the VH Working Group – nothing to report

e) To consider/agree next steps as necessary – see above.

5. Footpaths & Services Sub Committee

a) To consider/agree any proposals presented by the Footpaths Sub Committee – Cllr Osben informed the Council that Adrian Cherry had agreed to move the litter bin at Cattawade into a more prominent position.

6. Legal Sub Committee

a) To receive an update from Cllr Bridgeman on the review of the current lease held with BML – Cllr Bridgeman informed the Council that no response had been received from BMCIC to the letter sent re the lease. This will be followed up in the coming weeks via the Clerk.

b) To consider/agree any proposals received from the Legal Sub Committee – none.

7. SALC Representative – nothing to report

8. BLC Representative – nothing to report

9. SNT Representative – nothing to report

10. CEP Representative – Cllr Couchman informed the Council that a meeting would be taking place next Monday at Brantham Leisure Centre.

PC 11.21.09 CORRESPONDENCE TO NOTE/ACTION

The Clerk reviewed the correspondence that had been received in October 2021 (copies had been circulated to Councillors prior to the meeting). Councillors noted the following:

- An email update from Taylor Wimpey re: the work at Merriam Close play area
- An email of thanks to the Parish Council for the donation towards the cost of daffodil bulbs from the Brantham Cubs
- An email from a local resident re: Brantham signs and the possible installation of fencing around these signs like those in Tattingstone. Following discussion the Council agreed that it was mostly in favour of this idea. **ACTION** – Clerk to contact Tattingstone Parish Clerk and find out the process and cost of getting these installed.
- An email from Matthew Homes re: temporary diversion of permissive footpath connecting Slough Road to Ipswich Road.
- An email from Cllr Simon Harley re: resurfacing work to be undertaken at Palfrey Heights



PC 11.21.10 MISCELLANEOUS CORRESPONDENCE

All miscellaneous correspondence by email had been forwarded to Councillors during the month.

PC 11.21.11 LORRY ROUTE MAP REVIEW

- a) To note the information received from SCC re the Lorry Route Map review underway in Suffolk – the Council noted the information received. Cllr Bridgeman stated that he felt that a response should be submitted from Brantham Parish Council since the A137 is a lorry route.
- b) To consider/agree the process for responding to the consultation on behalf of Brantham Parish Council - it was agreed that Cllrs Bridgeman, Couchman and Aherne would work together to compile and submit a response.

PC 11.21.12 CONSULTATION – CIL BID ROUND EIGHT – BROOKLANDS PRIMARY SCHOOL

- a) To note the bid for funding from the CIL Infrastructure Fund for the extension of the Brooklands Primary School – the Council noted the information received.
- b) To consider/agree the process for responding to the consultation on behalf of Brantham PC – following discussion it was agreed that no response was necessary.

PC 11.21.13 PARISH COUNCILLOR VACANCY

- a) To note the current vacancy following the resignation of Cllr Revell – the Council noted the resignation of Cllr Revell
- b) To consider/agree next steps for co-opting to fill this vacancy – following discussion it was agreed that the vacancy should be advertised in the Bugle and on the Brantham PC FB page with a view to co-opting a new Councillor in the new year.

PC 11.21.14 INDUSTRIAL SITE DEVELOPMENT UPDATE

- a) To receive an update on recent/forthcoming activity on Industrial and Greenfield site – nothing to report.
- b) To agree any other next steps as necessary – none.

PC 11.21.15 DATE OF NEXT MEETING

Wednesday 01 December 2021, 7.30pm at Brantham Village Hall

The meeting closed to the public at 8.36pm.

SIGNED.....DATED.....



ACTIONS

MINUTE NO.	ACTION	WHO
PC 11.21.08	Contact Tattingstone Parish Clerk and find out the process and cost of getting fencing installed around Village Signs	Clerk
PC 11.21.11	Draw up a response on behalf of Brantham PC to the Lorry Route Map Review	Cllrs MB, CC, MA



APPENDIX A

PC 11.21.07 FINANCE REPORT

ACCOUNTS TO BE AGREED FOR PAYMENT	Chq/Debit Card/SO	NET	VAT	TOTAL	Powers Used
D. Childs (Grounds Maintenance –TBC)	003389	£440.00		£440.00	Public Health Act 1875, s.164
S.Keys (Mobile phone contribution)	003390	£25.00		£25.00	LGA 1972
ACCOUNTS PAID SINCE THE LAST MEETING	Chq/Debit Card/SO	NET	VAT	TOTAL	Powers Used
Parish Clerk – Salary	BACS	£1203.50		£1203.50	LGA 1972, s.112
Parish Clerk – Office	BACS	£20.00		£20.00	LGA 1972, s. 112
Parish Clerk – contribution to mobile phone	BACS	£25.00		£25.00	LGA 1972, s.112
Phil Wainwright – Litter Picker	BACS	£210.76		£210.76	Open Spaces Act 1906, ss.9 and 10
Tina Bird – Litter Picker	BACS	£253.23		£253.23	Open Spaces Act 1906, ss.9 and 10
B.M.L Maintenance Payment	SO	£332.00		£332.00	Local Government (miscellaneous Provisions) Act 1976, s.19
Brantham Village Hall Maintenance Payment	SO	£250.00		£250.00	General Power of Competence, Localism Act 2011, ss.1-8
ZOOM Video Communications Inc (Online Meetings package)	DD	£11.99	£2.40	£14.39	The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020
Microsoft 365 Apps for Business	DD	£7.90	£1.58	£9.48	LGA 1972
Parish Clerk Pensions (October 2021)	DC	£59.57		£59.57	LGA 1972
East of England Co-Op (First class stamps)	DC	£10.20		£10.20	LGA 1972
NBB Recycled Furniture (Picnic Benches for LPF)	DC	£1050.00	£210.00	£1260.00	General Power of Competence



BRANTHAM
Parish Council

Amazon Business Stationery - Copier paper)	DC	£19.57	£3.91	£23.48	LGA 1972
Amazon Business (Stationery - Ring Binders)	DC	£11.00	£2.20	£13.20	LGA 1972

RECEIPTS RECEIVED SINCE THE LAST MEETING	TOTAL
Bank Interest	£1.25



APPENDIX B



Report for November 2021 to Parish Councils Peninsula Division from Simon Harley (SCC Councillor)

COVID-19

Latest SCC information is available here: <https://www.suffolk.gov.uk/coronavirus-covid-19/>

Latest Government advice is available here: www.gov.uk/coronavirus

Full Council – Motion and Decisions

The Suffolk County Council met for a Full Council meeting on the 21st October 2021. Our Group proposed a motion to support the Local Electricity Bill, to help proportion local energy supplier's costs, making local electricity cheaper and more reliable. The motion was passed unanimously. Details of the motion can be found here:

<https://powerforpeople.org.uk/local-electricity-bill-briefing-for-councillors>

The Conservatives forwarded a motion to condemn Insulate Britain, which was passed with the following vote: 41 For, 9 Against, 7 Abstained.

Cabinet Meeting – 12th October

On the 12th October, the Cabinet and Councillors met to discuss the following two matters: Recommendations highlighted in the Suffolk Local Access Forum Annual Report 2020/21, and to vote on submitting the Bus Service Improvement Plan (BSIP), in relation to the Council's Bus Back Better Strategy. Summary of the main decisions are below:

1. The Cabinet accepted the Suffolk Local Access Forum Annual Report 2020/21 and noted the report's recommendations and the action that the Council was taking to address the recommendations.
2. The Cabinet acknowledged and agreed to the headline asks and order of costs contained in the proposed Bus Service Improvement Plan (BSIP), as set out in the report.
3. The Cabinet delegated final development, including costings, and the submission of the BSIP, to the Executive Director for Growth, Highways and Infrastructure, in consultation with the Cabinet Member for Economic Development, Transport Strategy and Waste.
4. The Cabinet noted that a further Cabinet paper on the Enhanced Partnership Arrangements would be provided prior to its submission in March 2022.
5. Full Cabinet Reports can be viewed here:
[https://committeeminutes.suffolk.gov.uk/DocSetPage.aspx?MeetingTitle=\(12-10-2021\),%20The%20Cabinet](https://committeeminutes.suffolk.gov.uk/DocSetPage.aspx?MeetingTitle=(12-10-2021),%20The%20Cabinet)



Suffolk Schools to Reintroduce Face Coverings

On Wednesday 20th October, the Directors of Public Health, and Children and Young People Services, released a statement notifying us that face coverings are to be reintroduced into schools from 1st November.

This is due to the rising COVID cases in Suffolk, and therefore staff and students will have to wear face coverings in communal areas, outside of the classroom, unless exempt for medical reasons. Visitation will also be restricted to essential visits. A further review on its effectiveness will commence 15th November. See Cllr Simon Harley, our Group's Public Health Spokesperson's comments on the decision at <https://suffolkgli.wordpress.com/2021/10/26/gli-public-health-spokespersons-warning-over-winter-response-to-reintroduction-of-covid-measures/>

Sizewell C: Government Announce Support & New Funding Strategy

On the 15th October, Suffolk County Council announced their support for Sizewell C, and are taking up 'important concerns' to the Secretary of State. Our Group remains firmly against the project, believing there has been a political underestimation, and that the people of Suffolk are being sold short by the Administration's inability to face the reality of the situation.

In addition, on 26th October, Business and Energy Secretary, Kwasi Kwarteng, announced a new government strategy for funding the nuclear power project in Sizewell. The project so far has been heavily contentious, suffering from delays and planning concerns, as well as overflowing costs.

The Government has announced a Regulated Asset Base funding plan – a strategy that aims to retain investors, and deal with overflowing expenses by shifting the costs of the project onto the consumer - the British public. In the form of a taxpayer subsidy, the Government would pay the costs of the project to the developers that investors deem too risky to commit further.

Our Group has abhorrently rejected this strategy, and severely recommends that the Government reconsiders before it puts the burden of cost onto our local communities, and instead looks into investing in cleaner, cheaper, and quicker forms of renewable energy available to Suffolk.

Bus Back Better: Bus Service Improvement Plan (BSIP) Approved

The Cabinet approved the new Bus Service Improvement Plan, as part of their new £50m Bus Back Better strategy – aimed at rejuvenating Suffolk's bus service, in particular isolated areas of rural Suffolk. Our Group supports the essential commitment needed to help connect rural communities.

Bus Back Better aims at making bus services cheaper, more reliable, and carbon efficient. All proposals of the BSIP that were passed by Cabinet can be viewed here:

[https://committeeminutes.suffolk.gov.uk/DocSetPage.aspx?MeetingTitle=\(12-10-2021\),%20The%20Cabinet](https://committeeminutes.suffolk.gov.uk/DocSetPage.aspx?MeetingTitle=(12-10-2021),%20The%20Cabinet)