



MINUTES

BRANTHAM PARISH COUNCIL MEETING

Wednesday 05 September 2018, 7.30pm held at Brantham Village Hall

PRESENT: Cllrs M Aherne, J Heywood, L Laws, A McCraw, JPearce, C Phillips, J Richardson, P Seward, J Van Der Toorn

CHAIRPERSON: Cllr L Dunnett

IN ATTENDANCE: S Keys (Clerk), Andy Plant (SFG) and 5 members of the public.

PC 09.18.01 OPENING

The Chair declared the meeting open at 7.30 pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. A full transcript is available from the Clerk.

The Chair reminded the public that a Council meeting is not a public meeting, it is a meeting conducted in public. Members of the public, the press, and District, Borough or County Councilors are invited to attend our meetings and contribute during the public forum. Comments from the public during the remainder of the meeting should be by invitation from the Chair only.

PC 09.18.02 APOLOGIES

County Councillor D Wood, Councillor R Candy

PC 09.18.03 DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS

- a) There were no local non-pecuniary interests declared for the Agenda under discussion.
There were no gifts of hospitality exceeding £25 declared.
- b) There were no requests for dispensations for the Agenda under discussion

PC 09.18.04 PARISH COUNCIL MEETING MINUTES

The Council considered the minutes of the Parish Council Meeting held on 04 July 2018. The Council aif that these were a true and accurate record of the meeting.

PC 09.18.05 INDUSTRIAL SITE UPDATE

Andy Plant from St Francis Group gave an update on work on the industrial site, issues discussed included:

- Remediation work is now approximately 90% complete
- Water testing will be ongoing for approximately 3 months
- Ecological works are continuing
- Topsoil work is now completed
- S.278 agreements (that enable work to take place on an adopted highway) should be completed within the next 4 weeks
- On site drainage work should begin in December with an aim to be completed by around July 2019
- An agreement with Anglian Water re: foul drainage is now in place



- Work to under-ground power cables by UKPN are anticipated to begin in November
- All material on site will be used within the new development
- The contract with Abellio is still under discussion, however other companies have expressed an interest in this piece of land so there may be other opportunities

Councillor Van Der Toorn queried who would be responsible for managing the lakes and ponds once the works were finished. APlant confirmed that this would be done by a management company.

A member of the public highlighted concerns about the underground cabling due to take place around the Scout and Guide Hut.

A member of the public queried whether the cables currently running over the sea wall which has been breached will be buried. APlant confirmed that this was not part of the SFG works.

The Chair then provided an overview of the meeting between the Parish Council, SFG and Boyer/Taylor Wimpey which had provided a first view of what the greenfield development may look like. The Chair confirmed that there would be a public consultation on these plans which would be likely to be held in November at the Brantham Leisure Centre.

The Chair thanked APlant for his attendance and he left the meeting.

PC 09.18.06 ACTION POINTS FROM THE PREVIOUS PARISH COUNCIL MEETING

MINUTE NO.	ACTION	Ongoing/ Dismissed
PC 07.18.08	Contact LCPAS and request a comparison quote <i>The Clerk confirmed that this had been completed and would be considered by the Finance Committee at their next meeting</i>	Dismissed
PC 07.18.11	Purchase Speed Indicator Device equipment <i>The Clerk confirmed that this had been ordered and delivery was expected on Thursday 06 September 2018</i>	Dismissed

PC 09.18.07 PUBLIC SESSION

A written report had been submitted from Cllr. Wood (available as Appendix B).

District Councillor AMcCraw gave the following update:

- CUSTOMER SERVICE “POP UP” – taking place on Mondays at Shotley VH, 1pm – 4pm. If successful this will be rolled out to other villages.
- MEET THE LEADER SESSIONS – the first of these sessions giving the public an opportunity to meet the Leader and Deputy Leader of BMSDC will be taking place in Brantham Village Hall on 22 September 2018, then at East Bergholt High School on 29 September 2018.
- STARS OF BMSDC – the closing date for nominations is 28 September 2018
- BOUNDARY COMMISSION OUTCOME – following the consultation Cllr McCraw confirmed that Brantham will become a single member ward in May 2019.

PC 09.18.08 FINANCE REPORT



- a) To note the balance of accounts - The Clerk reported the following balances as at 31 August 2018:
- Current Account - £5001.00
 - Deposit Account - £108,886.11
 - Salaries Account - £299.87
- b) The Council noted Appendix A; the accounts awaiting payment, the accounts paid since the last meeting and the receipts allocated since the last meeting - Cllr McCraw proposed that these should be approved by the Council; this was seconded Cllr Pearce and aif.

PC 09.18.09 REPORTS FROM COMMITTEES AND REPRESENTATIVES

1. Finance Committee

- a) To update on any actions since the last meeting – There had been no meeting in July and August 2018.
- b) To review and agree proposals for contributions – none received.
- c) To consider/agree any other proposals from the Finance Committee – The Chair confirmed that the next Finance Committee meeting would focus on the quote from LCPAS, an updated version of the Standing Orders , possibility of funding a PCOS and begin the process of budget setting.

2. Recreation Sub-Committee

- a) To update on any general actions since the last meeting – options of portable skate park equipment have been investigated but it has not been possible to take this forward at this time.
- b) To provide an update on the parking issues at GPL Play area – Cllr Phillips confirmed that she had emailed the land owner about this issue but had not received a response to date. Cllr Candy had visited the resident on Gravel Pit Lane but had been unable to find a solution. Cllr McCraw confirmed that he had discussed this with SCC and confirmed that this is not an adopted road and is therefore not the responsibility of the Parish Council. **ACTION** - Following discussion it was agreed that a response should be sent to the resident outlining the actions taken by the Parish Council and advising him to contact the land owner directly with future concerns/queries.
- c) To consider/approve the request from a local resident to use the LPF for dog training – Cllr Phillips outlined the request from the resident and proposed on behalf of the Recreation Sub-Committee that the request should be refused by the Council for the following reasons:

1. The Lower Playing Field is an area with access for all and there is no way of keeping the dogs in training separate either from children who may be playing in the playground area/on the field generally or from other villagers who may be walking their dogs off lead. We would not allow an area of the field to be fenced off for a class, even if temporarily, but do not feel it's appropriate for a dog training group to take place in an unfenced area on this field.
2. The Parish Council generally does not hire out its open spaces for business purposes and would recommend local businesses looking for a venue to run classes to hire the village hall. Dog training classes were run very successfully at the village hall for a number of years by a former resident of the village

The proposal was seconded by LL and aif. **ACTION** – Clerk to respond accordingly to the resident.



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- d) To consider/approve any actions or expenditure as required – Following discussion it was agreed that there was sufficient evidence of need for proposals for a skate park at the Lower Playing Field to be progressed. The Recreation Sub-Committee agreed to start work on this project.
3. Planning Committee
- a) To note recommendations made by the Committee - Cllr Saward confirmed that the BPC Planning Committee met on 22 August 2018. Recommendations from the Committee can be found in the minutes of the meeting on the village website at www.brantham.onesuffolk.net.
- b) To note the planning decisions received – see minutes.
4. Village Hall Management Committee
- a) To update on actions since the last meeting - Cllr Heywood confirmed that there had not been a film showing over the summer. The next film showing will be “3 Billboards Outside Ebbing, Missouri” on Wednesday 19 September 2018. The Committee will be hosting a fundraising jigsaw competition night on 29 September 2018 at the Village Hall.
5. Footpaths Sub Committee
- a) To consider/agree any proposals presented by the Footpaths Sub-Committee – Nothing to report
6. Legal Sub Committee
- a) To receive an update on discussions with UKPN – The Legal Sub-Committee met on Tuesday 4th September to discuss the proposals from UKPN. The Sub-Committee highlighted the following requirements for the outcome of the work; to see the removal of the eyesore of the lines, as far as possible, to ensure safety for users of the field and to protect the future interests of the Parish Council, on behalf of the Parish. On behalf of the Legal Sub-Committee Cllr McCraw made the following recommendations to the Council:
1. That BPC agree in principle to the proposed plans, subject to clarification of points about wayleave payments.
 2. That the Clerk supplies our Lawyers details to UKPN, but BPC withhold signing the Heads of Terms, or any final agreement
 3. That the Clerk supplies all the relevant documents to our lawyers, Birketts. Reasonable legal costs will be paid by UKPN, including any advice from our lawyers on any legal implications, in order to protect the interests of Brantham through the PC. On receipt of that advice, we would then be in a position to sign any agreement required.
 4. That BPC seek to be consulted on timing and impact of any necessary works.
- These proposals were seconded by Cllr Van Der Toorn and aif. **ACTION** – Clerk to undertake actions as outlined above.
- b) To consider/agree any other proposals received from the Legal Sub Committee – none received.
7. CEP Representative
- a) To receive an update on progress of the CEP – nothing to report
- b) To consider/agree next steps as necessary – none highlighted.
8. BLC Representative – In the absence of Cllr Candy the Clerk confirmed that she had received an email from him stating that BLC had confirmed that they intended to complete work to the fence between the Leisure Centre and the Lower Playing Field by the end of September.
9. Babergh Parish and Town Council Alliance Representative



- a) To receive a report on recent activities of the Alliance – Nothing to report
10. SALC Representative – Cllr Dunnett confirmed that the next meeting would take place in September. Cllr Laws confirmed that she will attend.
11. SNT Representative – Cllr Pearce confirmed that he had attended the meeting held on 15 August 2018 which had confirmed the following; PCSOs in Suffolk will be reduced from 172 – 48, however PCs in SNTs will increase from 62 to 159 across the county. In Babergh this will mean an increase from 10 to 29. Priorities for the team include anti-social behaviour in Hadleigh, illegal use of roads. Concerns were raised by attendees about the theft of tools in rural locations. The police confirmed that they have a number of video doorbells available for vulnerable people.

PC 09.18.10 CORRESPONDENCE TO NOTE/ACTION

The Clerk reviewed the correspondence that had been received in June 2018 (copies had been circulated to Councillors prior to the meeting), Councillors noted the following:

JULY 2018

1. An email from local resident re: rooster in the village – the Clerk confirmed that she had discussed this with the owner of the roosters who had agreed to resolve the problem.
2. An email from BDC re: Playground inspection
3. An email from Tendring District Council re: speed limit – the Clerk confirmed that she had sent a response following discussion with the Chair.
4. An email re: tree at Merriam Close Play area – a quote for work to cut this tree back has been sought from P.Brackley. A number of other comparison quotes will be sought and considered by the Finance Committee at their next meeting.
5. An email from local resident re: incident at LPF
6. An email from local resident re: speeding vehicles in the village – the Council considered the email and agreed that it was not possible for the Council to take action further than the installation of the Speed Indicator Device. Any other concerns should be referred to the police. **ACTION** – Clerk to respond accordingly.

AUGUST 2018

1. An email from Catholic Church representative re: pedestrian crossing and overgrowth along A137
2. A letter from Brantham Scout and Guide Group re: Overhead power lines

PC 09.18.11 MISCELLANEOUS CORRESPONDENCE

All miscellaneous correspondence by email had been forwarded to Councillors during the month.

PC 09.18.12 SPEED CONTROL MEASURES ON A137

- a) An update from the working group - The Clerk confirmed that the Speed Indicator Device was due to be delivered on Thursday 06 September 2018 and will be put up shortly after this date.
- b) To consider/agree next steps – None.

PC 09.18.13 GENERAL DATA PROTECTION REGULATIONS

- a) To review action to date – No further action this month
- b) To consider any next steps – None.

PC 09.18.14 POST OFFICE UPDATE



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- a) To receive an update on the discussions to re-instate a Post Office service in Brantham – the Clerk confirmed that she had met with a post master at the Village Hall who had agreed to run a Post Office service on one afternoon a week in the hall. Due to travelling time it would not be possible for the Post Office to pay for the hire of the hall so the VHMC had agreed that this could be offered for free as this is a service for the village. The Post Office is working with BT to put in a phone line and internet access and then the service will be up and running.
 - b) To consider/agree next steps as necessary – none.

PC 09.18.15 DATE OF NEXT MEETING

Wednesday 03 October 2018, 7.30pm at Brantham Village Hall

The meeting closed to the public at 8.47pm

SIGNED.....DATED.....



ACTIONS

MINUTE NO.	ACTION	Who
PC 09.18.09 (2.b)	Send response to GPL resident outlining the actions taken by the Parish Council and advising him to contact the land owner directly with future concerns/queries.	Clerk
PC 09.18.09 (2.c)	Respond to resident refusing the request to use the LPF for dog training classes	Clerk
PC 09.18.06 (6)	To undertake actions as proposed by the Legal Sub-Committee	Clerk
PC 09.18.10	Respond to local resident re: concerns about speeding traffic in the village	Clerk



APPENDIX A

PC 07.18.07 FINANCE REPORT

ACCOUNTS AGREED FOR PAYMENT	Chq/Debit Card/SO	NET	VAT	TOTAL	Powers Used
Parish Clerk – Salary (August 2018)	BACS	£985.88		£985.88	LGA 1972, s.112
Parish Clerk – Office (August 2018)	BACS	£20.00		£20.00	LGA 1972, s. 112
Phil Wainwright – Litter Picker (August 2018)	BACS	£183.20		£183.20	Open Spaces Act 1906, ss.9 and 10
Tina Bird – Litter Picker (August 2018)	BACS	£220.19		£220.19	Open Spaces Act 1906, ss.9 and 10
B.M.L Maintenance Payment	SO	£332.00		£332.00	Local Government (miscellaneous Provisions) Act 1976, s.19
Liz Dunnett (Petrol Expenses)	003262	£20.25		£20.25	Local Authorities (Members Allowances) Regulations 2003
Brantham Over 60s Group (As per PC 07.18.08)	003263	£100.00		£100.00	General Power of Competence
Office Depot (Office paper)	003264	£14.58	£2.92	£17.50	LGA 1972
P. Brackley		TBC			Open Spaces Act 1906

ACCOUNTS PAID SINCE THE LAST MEETING	Chq/Debit Card/SO	NET	VAT	TOTAL	Powers Used
Parish Clerk – Salary (July 2018)	BACS	£965.88		£965.88	LGA 1972, s.112
Parish Clerk – Office (July 2018)	BACS	£20.00		£20.00	LGA 1972, s. 112
Phil Wainwright – Litter Picker (July 2018)	BACS	£183.20		£183.20	Open Spaces Act 1906, ss.9 and 10
Tina Bird – Litter Picker (July 2018)	BACS	£220.19		£220.19	Open Spaces Act 1906, ss.9 and 10
HMRC Employers PAYE and National Insurance	Debit Card	£426.32		£426.32	LGA 1972, s.112
O2 (Clerk’s mobile phone – July 2018)	Direct Debit	£23.77	£4.75	£28.52	LGA 1972
O2 (Clerk’s mobile phone – August 2018)	Direct Debit	£16.33	£3.27	£19.60	LGA 1972

RECEIPTS RECEIVED SINCE THE LAST MEETING	TOTAL
Highcliff Vets – rent payment	£1250.00
HMRC – VAT Claim	£860.63
Bank Interest	£4.32
Babergh District Council (Recycling credit)	£215.19



APPENDIX B

Parish Report September 2018

Councillor
David Wood

Triangle

Ipswich Road

Tattingstone, Ipswich



“Staying Close” scheme launched to support care leavers

Suffolk County Council have been awarded funding by the Department of Education for a three-year pilot scheme to support young people leaving care in Suffolk. The “Staying Close” scheme was launched on Thursday 9 August.

The aim of the scheme is to help young people from the age of 15 start planning for independent living with the assistance and support of residential care workers. This planning often only occurs close to the time a young person is due to move-out, causing unnecessary anxiety and distress. Early intervention and detailed planning from a younger age should help to alleviate this.

Young people will also continue to receive emotional and practical support from their children’s home and residential workers after they have moved out and started living independently.

The pilot scheme is being delivered in partnership with The Ryes Children’s Home in Sudbury, to test how this move-on care can be provided for young people who want to remain living close to their home.

Review into the Upper Orwell Crossings

On 1 August, Cllr Matthew Hicks, Leader of Suffolk County Council, launched a review into the cost of building the Upper Orwell Crossings in Ipswich.

The project is still in the planning stages, but an internal review of costs has forecast that the total cost of completing the Crossings could be significantly higher than the original calculation of £97m. The Department for Transport committed to fund approximately three-quarters of the original cost, but if the total cost increases it is unlikely that they will provide any more funding. The additional funding would therefore need to come from local sources.



Work on the project has been temporarily suspended whilst the review is undertaken, with an outcome expected by the end of 2018.

Reduction in recycling rates harm “Greenest County” ambitions

Recycling rates in Suffolk have dropped over the past 4 years, from 51% in 2013 to just 47% in 2017. Meanwhile, over 50% of waste in Suffolk is incinerated – much higher than the national average of 38%.

Although incineration may be a better option than landfill, it is still less environmentally-friendly than other methods of waste disposal. Furthermore, there are concerns that the level of harmful particles released by incinerators could pose a serious threat to public health.

The Suffolk Waste Partnership, as part of the Greenest County Partnership, set a target of recycling at least 60% of municipal waste by 2020. These latest figures suggest we are moving further away from this target. If Suffolk County Council truly wants Suffolk to be the “greenest county”, we need to start focusing on environmentally-friendly methods of waste disposal and ways to increase recycling levels in the county.